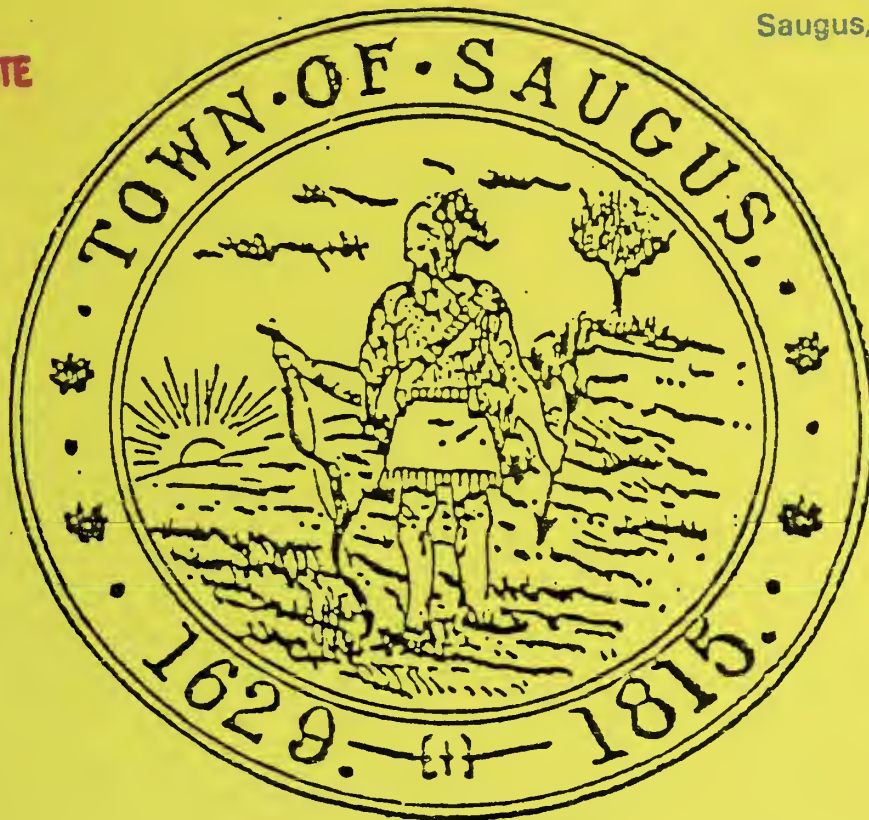


SAUGUS PUBLIC LIBRARY
295 Central St.
Saugus, MA 01906

DOES NOT CIRCULATE



TOWN OF SAUGUS
1988 ANNUAL REPORT

TOWN CLERK
TOWN HALL
SAUGUS, MA

LOCAL HISTORY

Ref. 352

Saugus

v.101

TABLE OF CONTENTS

<u>DEPARTMENT</u>	<u>PAGE</u>
Accounting	1
Arts Lottery Council	37
Assessors	40
Board of Selectmen	43
Building	47
Cable T.V. Commission	50
Canine	52
Cemetery	54
Civil Defense	56
Community Planning	57
Conservation Commission	59
Council on Aging	61
Electric	69
Fair Housing	70
Fire	74
Harbor	93
Health	94
Historical	99
Kasabuski Arena	100
Library	101
Parking	108
Planning Board	109
Playground Commission	112
Police	114
Public Works	133
Purchasing	139
Town Clerk	141
Veterans' Benefits	143
Weights and Measures	144
Zoning Board of Appeals	146

SAUGUS PUBLIC LIBRARY
295 Central St.
Saugus, MA 01906



TOWN OF SAUGUS

MASSACHUSETTS

ACCOUNTING DEPARTMENT

January 23, 1989

TO: Norman B. Hansen
Town Manager

RE: 1988 Annual Report

Attached are the following Accounting reports required to be incorporated into the 1988 Annual Town Report:

- . Balance Sheet
- . Receipts and Expenditures
- . Bonded Debt Schedule
- . Bond Maturities and Interest Payable
- . Tax Rates and Valuations
- . Debt Accounts
- . Trust and Investment Accounts

Elizabeth M. Quinlan
Acting Town Accountant

TOWN OF SAUGUS

BALANCE SHEET JUNE 30 1988

GENERAL ACCOUNTS

ASSETS

CASH:

General	\$ 8,324,257.84
Invested	1,003,133.33
Revenue Sharing	53,690.04
Special Details	(990.78)
Engery	455.65
Mass. Small Cities	4,989.11
Suicide Prevention Law	765.72
Curley Property	52,471.30
Saugus Center Revitalization	325,616.65
No Blast	25,340.68
Petty Cash	200.00
Special Cash - Council on Aging	114.63
Surplus War Bond Fund	3,150.82

ACCOUNTS RECEIVABLE:

TAXES:

Levy of Prior to 1983	
Personal Property	\$ 55,508.24
Real Estate	65,963.43
Levy of 1984	
Personal Property	28,645.92
Real Estate	54,835.16
Levy of 1985	
Personal Property	32,440.00
Real Estate	38,811.23
Levy of 1986	
Personal Property	36,466.52
Real Estate	89,609.74
Levy of 1987	
Personal Property	53,667.38
Real Estate	155,121.17
Levy of 1988	
Personal Property	64,402.26
Real Estate	<u>474,480.11</u>
	1,149,951.16

TAXES IN LITIGATION:

104.04

MOTOR VEHICLE EXCISE:

Levy of 1975	\$ 20,056.76	
Levy of 1976	32,600.90	
Levy of 1977	42,229.08	
Levy of 1978	40,587.88	
Levy of 1979	50,928.27	
Levy of 1980	38,035.68	
Levy of 1981	13,002.81	
Levy of 1982	14,045.44	
Levy of 1983	13,290.72	
Levy of 1984	15,821.67	
Levy of 1985	30,079.88	
Levy of 1986	46,188.24	
Levy of 1987	135,313.00	
Levy of 1988	<u>430,852.51</u>	\$ 923,032.84

BOAT EXCISE:

Levy of 1980	3,180.00	
Levy of 1981	2,260.00	
Levy of 1982	2,022.00	
Levy of 1983	1,771.00	
Levy of 1984	1,556.42	
Levy of 1985	1,835.00	
Levy of 1986	5,275.62	
Levy of 1987	2,864.30	
Levy of 1988	<u>4,756.00</u>	25,520.34

FARM ANIMAL EXCISE:

Levy of Prior to 1979 FY	175.07	
Levy of 1984 FY	1,834.84	
Levy of 1985 FY	1,917.89	
Levy of 1986 FY	<u>1,481.86</u>	5,409.66

SPECIAL ASSESSMENT:

SEWER:

Unapportioned	11,564.52
Paid in Advance	200.37

Added to Taxes:

Levy of 1980	671.80
Levy of 1981	4,743.09
Levy of 1982	(13,771.08)
Levy of 1983	184.39
Levy of 1984	1,392.91
Levy of 1985	594.26
Levy of 1986	(644.51)
Levy of 1987	148.20
Levy of 1988	2,093.18

Sewer Rentals:

Levy of 1980	\$ (1,737.66)
Levy of 1981	(1,422.64)
Levy of 1982	(3,187.08)
Levy of 1983	(1,392.22)
Levy of 1984	184.18
Levy of 1985	414.40
Levy of 1986	(3,547.68)
Levy of 1987	(2,670.30)
Levy of 1988	17,262.39

Committed Interest:

Levy of 1980	474.16	
Levy of 1981	321.74	
Levy of 1982	(321.33)	
Levy of 1983	8.56	
Levy of 1984	329.55	
Levy of 1985	(127.97)	
Levy of 1986	456.99	
Levy of 1987	3.66	
Levy of 1988	<u>529.78</u>	\$ 12,755.66

WATER MAINS:

Added to Taxes:

Levy of 1980	15.98	
Levy of 1983	(30.00)	
Levy of 1984	<u>(82.00)</u>	(96.02)

TAX TITLES AND POSSESSIONS:

Tax Titles	38,229.66	
Tax Possessions	<u>68,079.13</u>	106,308.79

DEPARTMENTAL:

Sewer Rentals:

June 1980	1,349.22
December 1980	59.66
June 1981	2,623.78
December 1981	24.22
June 1982	148.30
December 1982	(233.10)
June 1983	177.50
December 1983	17,367.00
June 1984	689.95
December 1984	321.90
June 1985	(1,747.23)
December 1985	57,955.90
June 1986	38,307.85
December 1986	68,534.20

Sewer Rentals: (Con't.)

June	1987	\$	33,521.20	
December	1987		59,113.60	
June	1988		<u>58,418.00</u>	\$ 336,631.95

WATER:

Liens Added to Taxes:

Levy of 1980	(5,517.30)
Levy of 1981	(2,913.95)
Levy of 1982	(5,105.60)
Levy of 1983	(3,446.00)
Levy of 1984	575.99
Levy of 1985	2,828.97
Levy of 1986	9,738.17
Levy of 1987	(1,836.06)
Levy of 1988	5,297.39

Rates:

June	1980	4,973.00
December	1980	73.80
June	1981	3,719.40
December	1981	(958.20)
June	1982	116.00
December	1982	(294.40)
June	1983	423.79
December	1983	31,658.21
June	1984	1,372.51
December	1984	334.81
June	1985	(1,905.30)
December	1985	17,970.32
June	1986	17,683.06
December	1986	29,711.04
June	1987	18,883.36
December	1987	26,560.73
June	1988	17,025.29

Water Maint.	(30.80)	166,938.23
--------------	----------	------------

CONSTRUCTION:

Water Liens:

Levy of 1985	(426.40)
Levy of 1986	(16,044.98)
Levy of 1987	(612.04)
Levy of 1988	1,765.71

Rates:

June	1984	457.49
December	1984	111.59
June	1985	(736.80)
December	1985	5,990.08

Rates: (Con't)

June	1986	\$	5,894.33	
December	1986		9,903.64	
June	1987		6,294.44	
December	1987		21,731.49	
June	1988		<u>13,929.81</u>	\$ 48,258.36

DUE FROM BANK LIQUIDATION	11,542.34
---------------------------	-----------

DUE FROM LIQUIDATION	12,650.00
----------------------	-----------

LOAN AUTHORIZED	945,000.00
-----------------	------------

DUE FROM CONSERVATION COMMISSION	60,000.00
----------------------------------	-----------

UNDERESTIMATED:

County Assessment	36.75
-------------------	-------

TOWN HALL THEFT - (12-08-75)	14,717.00
------------------------------	-----------

REVENUE - 1988 FY APPROP. VOTED	<u>27,342,867.00</u>
---------------------------------	----------------------

TOTAL ASSETS	\$ <u><u>40,954,823.09</u></u>
------------------------	--------------------------------

LIABILITIES & RESERVES

COUNTY DOG LICENSES	\$	9,457.05
---------------------	----	----------

PAYROLL DEDUCTIONS:

Federal Withholding Taxes	\$ 22,226.74	
State Withholding Taxes	7,390.79	
F.I.C.A.	(15,434.98)	
Medical	<u>89,511.02</u>	103,693.57

GUARANTEED DEPOSITS:

Planning Board	14,628.84	
Board of Appeals	10,666.21	
Bit of Deposit	<u>200.00</u>	25,495.05

FEDERAL GRANTS:

Chapter I FY 88	5,331.70	
P.L. 97-35 CH 2 FY 87	(20.03)	
P.L. 97-35 CH 2 FY 88	(13.35)	
P.L. 94-142 FY 84	81.89	
P.L. 94-142 FY 85	(155.21)	
P.L. 94-142 FY 86	70.57	
P.L. 94-142 FY 87	6,929.30	
P.L. 94-142 FY 88	(482.00)	
P.L. 94-142 (Early Childhood)	4,829.00	
P.L. 89-313 FY 83	14.14	
P.L. 89-313 FY 85	50.56	
P.L. 89-313 FY 86	12.87	
P.L. 89-313 FY 87	584.69	
P.L. 89-313 FY 88	6,088.50	
P.L. 98-337 FY 86	1,084.00	
P.L. 98-337 FY 88	758.00	
Occ. Education FY 88	1,136.88	
G.A.A.D. P.L. 99-570 FY 88	569.10	
CH 188 FY 86	1,423.38	
CH 188 FY 87	533.67	
CH 188 FY 88	24,492.16	
Horace Mann Grant	7.13	
Professional Dev. Grant	1.67	
LEA Grant	3,598.00	
P.L. 92-318	<u>4,293.28</u>	61,219.90

VOCATIONAL EDUCATION:

George Barden Fund		8,474.14
--------------------	--	----------

OTHER GRANTS:

Water System Rehab.	24,669.00
Aid to MDC Communities	36,959.00

OTHER GRANTS: (Con't.)

Saugus Historial Grant	\$ 5,500.00	
Community Affairs	7,500.00	
Municipal Equalization Grant	11,269.43	
Right to Know Law	24.88	
Engery Account	(1,031.35)	
Mass. Small Cities	7,902.25	
Suicide Prevention Law	765.72	
Curley Property	52,471.30	
Saugus Center Revitalization	325,616.65	
No Blast	25,340.68	
Council On Aging	444.00	
Outreach Grant	6,065.72	
State Formula Grant	8,623.18	
Arts Lottery	<u>10,682.49</u>	\$ 522,802.95

SPECIAL PROJECT - ROUTE I	1,855.40
---------------------------	----------

HEALTH - SPECIAL SEWER ACCOUNT	44,217.59
--------------------------------	-----------

BI-CENTENNIAL COMMISSION	743.00
--------------------------	--------

REVOLVING FUNDS:

Cafeteria	78,366.20	
Athletic	64,923.20	
Chapter # 88	8,829.17	
Evening School	(5,539.79)	
Summer School	17,469.86	
School Computer	112.90	
Playground Computer	265.00	
Harbormaster	66,491.72	
Anti-Litter	170.00	
Special Details	(1,060.03)	
Clock Fund	<u>24.92)</u>	230,053.15

TRUST FUND INCOME:

Ora Kimball Welfare	2,302.99	
Johnson Library	1,043.62	
Kimball Library	1,165.35	
Wilson Library	1,071.05	
Cemetery Perpetual Care	<u>7,551.56</u>	13,134.57

CEMETERY - SALE OF LOTS & GRAVES	74,748.00
----------------------------------	-----------

GIFTS AND BEQUESTS:

Bertha S. Barrar High School	998.45
------------------------------	--------

TAILINGS:

Unclaimed Checks	18,142.49
------------------	-----------

RECEIPTS RESERVED FOR APPROPRIATION:

Highway	\$ 32.38	
Sewer	100,738.57	
Water	192,749.19	
Fire Insurance	9,626.80	
Harbormaster Boat Insurance	24,800.00	
Sale of Bldgs. & Rec.	<u>866.72</u>	\$ 328,813.66

RESERVE FOR PETTY CASH	50.00
------------------------	-------

RESERVE FOR SURPLUS WAR BOND FUND	3,150.82
-----------------------------------	----------

RESERVE FOR COUNCIL ON AGING	114.63
------------------------------	--------

REVENUE SHARING - APPROP. 1987	53,690.04
--------------------------------	-----------

RESERVE FOR BANK LIQUIDATION	11,542.34
------------------------------	-----------

OVERESTIMATED:

State Assessment	37,019.00
------------------	-----------

LOAN AUTHORIZED - UNISSUED	945,000.00
----------------------------	------------

PREMIUM	7,068.96
---------	----------

INTEREST	23,799.82
----------	-----------

DUE FROM TREE RESTITUTION	(355.00)
---------------------------	-----------

F.A.A.N.	1,800,328.00
----------	--------------

OVERLAY RESERVE FOR ABATEMENT:

Levy of 1981	167,313.22	
Levy of 1982	302,036.60	
Levy of 1983	408,833.94	
Levy of 1984	339,854.85	
Levy of 1985	342,539.49	
Levy of 1986	455,534.27	
Levy of 1987	373,251.90	
Levy of 1988	<u>279,343.83</u>	2,668,708.10

RESERVE FUND - OVERLAY SURPLUS

APPROPRIATION BALANCE:

Revenue:		
General	831,766.91	
Non-Revenue:		
Water & Sewer	<u>398,093.09</u>	1,229,860.00

APPROPRIATION FY 1989 - VOTED	29,307,787.00
-------------------------------	---------------

TAXES IN LITIGATION REVENUE

\$

223.72

REVENUE RESERVE UNTIL COLLECTED:

Farm Animal Revenue	5,409.66	
Motor Vehicle Excise Revenue	923,032.84	
Boat Excise Revenue	25,520.34	
Sewer Revenue	349,387.61	
Water Main Revenue	(96.02)	
Water Revenue	166,938.23	
Water for Construction Revenue	48,258.36	
Tax Title & Tax Possession Revenue	<u>106,308.79</u>	1,624,759.81

1,798,226.88

SURPLUS REVENUE

TOTAL LIABILITIES AND RESERVES \$ 40,954,823.09

Town Accountant

TOWN OF SAUGUS

RECEIPTS

JULY 1, 1987 - JUNE 30, 1988

General Revenue	\$ 27,719,466.67
Commercial Revenue	1,418,409.00
General Government	491,181.37
Protection to Persons & Property	222,355.34
Health & Sanitation	1,250,151.36
Veterans' Benefits	14,805.06
Highway & Bridges	391,985.96
Education & Libraries	746,817.53
Enterprise & Cemetery	1,036.383.64
Interest	752,728.13
Indebtedness	6,632,543.85
Agency & Trust	4,001,389.80
Guaranteed Deposits	9,240.00
Refunds	57,304.36
Tailings	2,655.38
Workmen's Compensation	<u>24,286.27</u>

SUB TOTAL \$ 44,771,703.72

Certificates of Deposit	3,620,784.50
Short Term Investments	10,393,407.61
Transfers & Adjustments	<u>562,278.28</u>

SUB TOTAL \$ 14,576,470.39

TOTAL.....\$ 59,348,174.11

TOWN OF SAUGUS

RECEIPTS

JULY 1, 1987 - JUNE 30, 1988

GENERAL REVENUE:

Taxes:

Levy of 87-88 Real Estate	\$ 16,203,047.67
Levy of 87-88 Personal	532,437.65
Levy of 86-87 Real Estate	425,384.57
Levy of 86-87 Personal	236,493.19
Levy of 85-86 Real Estate	85,474.15
Levy of 84-85 Real Estate	45,609.26
Levy of 83-84 Real Estate	52,541.99
Levy of 82-83 Real Estate	71,857.44
Levy of 81-82 Real Estate	61,706.02
Levy of 80-81 Real Estate	6,695.05

In Lieu of Taxes - Saugus Housing Authority 17,551.23

Total

\$17,738,798.22

Licenses & Permits:

Vituals	\$ 2,150.00
Selectmen's Hearings	600.00
Traylor Storage	6,300.00
Auto Dealer	1,575.00
Liquor	39,945.00
Entertainment	840.00
Sunday Entertainment	3,000.00
Juke Box	600.00
Coin-Operated Amusements	9,480.00
Function Hall	250.00
Auctioneer	105.00
Junk License	25.00
Fortune Telling	2.00
Traylor Sales	10.00
Golf	100.00
Used Furniture & Goods	10.00
Ice Rink	200.00
Taxi	6.00
Zerox Copies	22.00
Transit Vendor	25.00
Misc.	7.00
Business Certificates	750.00
Gas Storage	1,070.00
Raffles	70.00
Certified Copies	6,764.00
Marriages	935.00
U.C.C.'s	3,241.00
Discharges	305.00
Poll Books	482.40
Misc.	316.00

Total

\$

79,185.40

121

TAX TITLE REDEMPTIONS:

\$ 20,384.98

Commonwealth of Massachusetts

Veteran's Clauses 22-A 22-E	\$ 41,209.00
Surviving Spouses	6,300.00
Blind Person's Clause	3,763.00
Elderly Person's Clause	84,702.00
School Aid - Chapter #70	2,525,253.00
Reimb. for Special Needs	(12,456.00)
School Transportation	313,386.00
Tuition for State Wards	84,637.00
Police Career Incentive	25,415.00
Local Aid Fund	3,123,161.00
Lottery, Beano & Charity	601,076.00
Highway Fund	87,901.00
Civil Defense	4,958.05
Gloria Hurricane	1,608.00
Gloria Hurricane Federal	9,653.00
Highway - Engineering	40,152.36
C.O.L.A.	6,527.99
Cost of Living - State of Retirement	6,695.51
Director of Engineering	87.37
Custodian - MDC	133.20
Taxes - Local Option - Room Occupancy	94,440.00
Extended Polling Hours	1,875.00
Leak & Rehab. D.E.Q.E.	2,741.00
Reimb. - Flood Control	1,077.21
Chapter I	52,928.00
Chapter I	58,149.00
Chapter II ECIA	12,736.00
PL 94 - 142	108,120.00
PL 94 - 142	6,200.00
PL 89 - 313 Title I	14,000.00
EESA Title II	1,108.00
Occup. Education	17,533.00
GAAD - PL 99 - 570	9,117.00
Horace Mann Grant	31,491.00
Professional Development Grant	48,606.00
Chapter #88 School Improvement	51,797.00
State Aid for Public Libraries	19,920.50
Municipal Equal Grant	9,172.15
E.P.A.	904,600.00
Water Pollution	1,362,476.00
Arts - Lottery	11,966.00
Total	\$ 9,774,215.34

Essex County

Court Fines	\$ 106,347.73
Essex County Sheriff	380.00
Tree Restitution	155.00
Total	\$ 106,882.73

TOTAL FOR GENERAL REVENUE.....\$27,719,466.67

COMMERCIAL REVENUE SPECIAL ASSESSMENTS:

Sewers:

Unapport. Sewer Assess. 1987	\$ 7,584.11
Unapport. Sewer Int. 1987	17.52
Apport. Sewer Paid In Advance 1988	5,893.02
Apport. Sewer Paid in Advance 1988 Int.	116.95
Apport. Sewer Paid in Advance 1987	925.95
Apport. Sewer Paid in Advance 1987 Int.	39.12
Apport. Sewer Added to Taxes:	
1987-88	24,001.41
1987-88 Int.	7,203.15
1986-87	359.53
1986-87 Int.	807.96
1985-86	937.56
1985-86 Int.	1,774.85
1984-85	907.56
Int.	355.44
1983-84	932.06
Int.	405.53
1982-83	252.88
Int.	80.58
1981-82	96.33
Int.	36.85
1980-81	53.33
Int.	19.72

Unapport. Sewer (Deferred 1987-1988)	
Assess.	850.65
Int.	298.97

Total \$ 53,951.03

Privileges:

Levy of 1988	\$ 734,783.94
" " 1987	564,817.74
" " 1986	50,466.50
" " 1985	3,295.21
" " 1984	1,678.68
" " 1983	1,012.89
" " 1982	489.80
" " 1981	287.89
" " 1980	1,494.08
" " 1979	161.70
" " 1978	19.80
" " 1977	119.90
" " 1976	276.38
" " 1975	59.68
" " 1974	40.99
" " 1973	25.58

Total \$ 1,359,030.76

Boat Excise:

Levy of 1988	\$ 4,271.01
Levy of 1987	1,156.20
<u>Total</u>	\$ 5,427.21

TOTAL FOR COMMERCIAL REVENUE..... \$1,418,409.00

14.

GENERAL GOVERNMENT

Selectmen:

Land Sold by Selectmen	\$ 20,700.00	
Former Taxes	37.88	
Total		\$ 20,737.88

Town Clerk:

Dog Fees	\$ 3,480.00	
Fish Fees	276.95	
Total		\$ 3,756.95

Cost on Property Taxes:

1986-87	\$ 2,145.00	
1985-86	350.00	
1984-85	196.00	
1983-84	210.00	
1982-83	164.00	
1981-82	156.00	
1980-81	24.00	
Total		\$ 3,245.00

<u>Service Fees for Delinquent Taxes:</u>	\$ 9,270.00	
Total		\$ 9,270.00

Cost on Boat Taxes:

1987	\$ 35.00	
Total		\$ 35.00

Cost on Motor Vehicle Excise:

1987	\$ 8,890.00	
1986	2,860.00	
1985	644.00	
1984	292.00	
1983	220.00	
1982	96.00	
1981	56.00	
1980	52.00	
1979	4.00	
1978	4.00	
1977	12.00	
1976	6.00	
1975	6.00	
1974	6.00	
1973	4.00	
Total		\$ 13,152.00

Treasurer:

Tax Title Releases	\$ 60.00	
American Legion	1.00	
Trailer Fees	11,271.00	
Lien Certificates	18,761.00	
Rent Continental Cable	4,200.00	
Franchise Continental Cable	3,466.50	
Telephone Commission	414.03	

Treasurer Contd:

Land Court Costs	\$ 319.00	
Refund-Payroll Credit	29.89	
Postage for School	<u>49.22</u>	
Total		\$ 38,571.64

Assessors:

Photocopies	<u>\$ 218.00</u>	
Total		\$ 218.00

Purchasing:

Sale of Surplus Vehicles	\$10,217.65	
Bid Deposit	200.00	
Sale of Town Boat	12,000.00	
Deposit for Specs & Plans	250.00	
Copies	<u>1.00</u>	
Total		\$ 22,668.65

Public Works:

Maps & Plans	\$ 1,107.55	
Planning Books	38.50	
Dumpstick	68,905.00	
Permits - Street	<u>440.00</u>	
Total		\$ 70,491.05

Kasabuski Arena:

Ice Rental	\$282,008.62	
Concession	12,225.00	
Ticket Sales	8,136.05	
Parcher Field	1,365.00	
Pro Sales Shop	<u>5,300.53</u>	
Total		\$ 309,035.20

TOTAL FOR GENERAL GOVERNMENT..... \$ 491,181.37

PROTECTION TO PERSONS & PROPERTY

Building:

Permits	\$ 106,534.50	
Maps & Books	2,039.50	
Inspection Certificates	300.00	
Zerox Copies	279.00	
Misc.	3.00	
	<hr/>	
Total		\$ 109,156.00

Fire:	\$ 8,292.99	
Electrical	25,524.00	
Sealer	2,141.70	
Conservation Commission	3,597.08	
	<hr/>	
Total		\$ 39,555.77

Harbormaster:

Users Fee	\$ 7,500.00	
Ramp Permits	130.00	
	<hr/>	
Total		\$ 7,630.00

Police:

Firearm ID Cards	\$ 182.00	
Dealer Licenses	381.00	
Gun Permits	2,250.00	
Insurance Co. Copies	5,166.50	
Photos	642.00	
Insurance	12,311.97	
Parking Tickets	45,070.10	
Misc.	10.00	
	<hr/>	
Total		\$ 66,013.57

TOTAL FOR PROTECTION TO PERSONS & PROPERTY.....\$ 222,355.34

HEALTH & SANITATION

Council on Aging:

Outreach Grant	\$ 5,800.00	
Formula Grant	<u>9,654.00</u>	
Total		\$ 15,454.00

Health:

Plumbing	\$ 6,744.00	
Gas	3,275.00	
Tanning	2,000.00	
Food Service Establishment	5,435.00	
Trailor-Cabins-Motels	1,117.00	
Drain Layers	1,225.00	
Misc. & Animal Permits	1,788.00	
Retail Food Stores	1,130.00	
Bakeries	550.00	
Health Club	250.00	
Misc.	<u>3,163.50</u>	
Total		\$ 26,677.50

Canine:

Administration Fees	\$ 1,702.00	
Board Fees	633.00	
Adoption Fees	104.00	
Wakefield Canine	<u>2,400.00</u>	
Total		\$ 4,839.00

Sewer Division of Public Works:

Sewer Rental Commitments:	
1988 First Half	\$454,689.90
1987 First Half	77,861.00
1987 Second Half	514,225.60

Added To Taxes	1987-88	\$129,921.76	
"	"	1986-87	1,488.30
"	"	1985-86	801.90
"	"	1984-85	563.20
"	"	1983-84	724.20
"	"	1982-83	285.00
"	"	1981-82	105.00
"	"	1980-81	<u>30.00</u>
Total			\$1,180,695.86

Special Sewer Account	22,485.00
-----------------------	-----------

TOTAL FOR HEALTH AND SANITATION.....\$1,250,151.36

VETERANS' BENEFITS:

Comm. of Massachusetts	\$ 14,805.05	
<u>TOTAL FOR VETERANS' BENEFITS.....</u>		<u>\$ 14,805.06</u>

HIGHWAY & BRIDGES:

Highway State Aid	\$391,985.86	
<u>TOTAL FOR HIGHWAY & BRIDGES.....</u>		<u>\$391,985.96</u>

EDUCATION & LIBRARIES:

Schools:

Evening School	\$ 15,454.00
Chapter #88 Books	2,561.98
Summer School	<u>16,150.00</u>

Total	\$ 34,165.98
-------	--------------

Libraries

Book Fines	<u>\$ 4,804.00</u>
------------	--------------------

Total	\$ 4,804.00
-------	-------------

Athletic Revolving Fund:

Football	\$15,511.50
Basketball	2,358.00
Users' Fee	6,160.00
Ticket Reimb.	<u>300.00</u>

Total	\$ 24,329.50
-------	--------------

School Lunch Program:

Lunches	\$462,324.96
Elderly Lunches	41,422.93
Elderly Lunch & Breakfast	75,691.83
Lunch & Breakfast Nurti Ed.	9,767.18
Elderly Feed Nurti Ed.	28,893.31
School Lunch DOE	9,291.08
Section II	16,462.68
Section IV	<u>39,664.08</u>

Total	\$683,518.05
-------	--------------

<u>TOTAL FOR EDUCATION & LIBRARIES.....</u>	<u>\$746,817.53</u>
---	---------------------

ENTERPRISE & CEMETERY:

Water Division of Public Works:

Water Rates 1988 First Half	\$ 398,722.60
Water Rates 1987 First Half	45,792.60
Water Rates 1987 Second Half	463,704.18

City of Lynn 1988	240.00
City of Lynn 1987	2,112.80

Water Liens Added to Taxes:

1987-88	\$ 73,062.62
1986-87	3,610.55
1985-86	1,527.40
1984-85	896.01
1983-84	1,218.28
1982-83	590.80
1981-82	223.60
1980-81	93.60

Total	\$ 991,795.04
-------	---------------

CEMETERY:

Land Sales	\$ 12,170.00
Interment	27,675.00
Foundations	4,743.60

Total	\$ 44,588.60
-------	--------------

TOTAL FOR ENTERPRISE & CEMETERY.....	<u>\$1,036,383.64</u>
--------------------------------------	-----------------------

INTEREST:

Real Estate	\$ 180,189.33
Motor Vehicle	10,571.79
Boat	15.76
Perpetual Care Fund	17,923.96
Wilson Library Fund	123.04
Johnson Library Fund	443.88
Certificates of Deposit	38,935.29
Short Term Inv.	5,838.88
Savings Account	485,370.12
Tax Title	9,686.00
Water/Sewer	3,630.08

TOTAL FOR INTEREST	<u>\$ 752,728.13</u>
--------------------------	----------------------

INDEBTEDNESS:

FAN	\$2,800,328.00	
Principle	3,825,000.00	
Premuim	720.00	
Interest	6,495.85	
TOTAL FOR INDEBTEDNESS.....		<u>\$6,632,543.85</u>

AGENCY & TRUST:

Perpetual Care Bequests	\$ 12,165.00	
Fish & Game	6,543.75	
F.I.C.A.	23,228.80	
Federal Taxes	2,483,030.51	
State Taxes	760,540.77	
Met. Life Insurance	33,775.94	
Blue Cross	589,069.30	
Bay State	68,707.30	
Harvard Health	8,664.12	
Medical East	7,747.25	
North Shore Medical	7,875.13	
U.S. Health Care	41.93	
TOTAL FOR AGENCY & TRUST.....		<u>\$ 4,001,389.80</u>

GUARANTEED DEPOSITS:

Planning Board	\$ 4,845.00	
Board of Appeals	4,395.00	
TOTAL FOR GUARANTEED DEPOSITS		<u>\$ 9,240.00</u>

REFUNDS:

Harbormaster	\$ 11.16
Manager	139.50
Postage	10.00
Election & Registration	76.50
Accounting - Salaries	9,620.00
Collector	52.50
Capital Equipment	1,989.00
Capital Improvement	15,660.00
Police - Telephone	44.39
Police - Training for Men	118.17
Fire	42.85
Water - Overtime	855.00
Highway - Overtime	216.64
Engineering	64.00
Highway - Fuel & Lube	998.87
Highway - Sign & Post	28.00
Highway - Guard & Rail	637.00
Water Meter Readers	150.00
Water Meter Account	477.49
Water System Maint.	309.85
Building Maint.	3,200.00
Electrical Maint.	284.38
Motor Vehicle Maint.	3,761.35
Forestry - Rotary Up Keep	450.00
Forestry - New Trees	175.00

REFUNDS CONTD.

Kasabuski Rink	\$ 26.19
Council on Aging	102.20
Sewer Bond Phase IV	2,370.33
Art. 14 ATM 1986	383.02
Veterans' Benefits	4,432.11
Public Works Salary	184.06
School	4,223.75
Overpayment-Comm. of Mass.	6.53
School Improvement Chapter #88	183.20
F.I.C.A. Tax	378.48
Land Court	27.50
Real Estate	257.10
Motor Vehicle	34.91
Estimated Receipts	402.43
Teacher's Retirement	205.60
Mass. Small Cities	3,800.00
Water Rates	18.00
Sewer Rates	30.00
School Lunch	366.80

TOTAL FOR REFUNDS.....\$ 57,304.36

TOTAL FOR WORKMEN'S COMPENSATION.....\$ 24,286.27

MEMO:

Certificates of Deposit	\$ 3,620,784.50
Short Term Investments	<u>10,393,407.61</u>

TOTAL FOR MEMO.....\$14,014,192.11

TRANSFERS & ADJUSTMENTS:

Mass. Cities & Towns to	\$ 431,917.66
General Account	
Conservation Commission	249.97
Cemetery PPC C.D. to	14,366.14
General Fund	
Energy Account	41,000.00
Special Detail to	31,296.51
General Account	
Saugus Centre	<u>43,448.00</u>

TOTAL FOR TRANSFERS & ADJUSTMENTS.....\$ 562,278.28

1987 - 1988 EXPENDITURES

RECAPITULATION

GENERAL GOVERNMENT	\$ 2,404,561.69	
PROTECTION OF PERSONS & PROPERTY	4,160,562.39	
HEALTH & SANITATION	5,181,675.61	
HIGHWAY & BRIDGES	357,981.09	
CHARITIES & VETERAN'S BENEFITS	44,596.68	
SCHOOLS & LIBRARIES	13,693,036.74	
RECREATION & UNCLASSIFIED	3,024,865.94	
ENTERPRISES & CEMETERIES	435,352.54	
INTEREST & MATURING DEBT	1,179,384.71	
SPECIAL ARTICLES	4,153,901.32	
JUDGMENTS	<u>2,200.65</u>	
 TOTAL APPROPRIATION	 \$ 34,638,119.36	
 NON-APPROPRIATION	 <u>9,927,425.04</u>	 \$ <u>44,565,544.40</u>

1987 - 1988 EXPENDITURES

GENERAL GOVERNMENT

BOARD OF APPEALS:

Salaries		\$ 2,423.00
----------	--	-------------

PLANNING BOARD:

Salaries	\$ 2,814.00	
Expenses	<u>3,350.89</u>	6,164.89

FINANCE COMMITTEE:

Expenses		170.00
----------	--	--------

BOARD OF SELECTMEN:

Salaries	12,317.67	
Expenses	<u>12,014.24</u>	24,331.91

MANAGER:

Salaries	97,805.06	
Longevity	13,175.00	
Expenses	88,011.55	
Postage	<u>26,363.31</u>	225,354.92

LAW:

Salaries	32,048.11	
Expenses	<u>2,279.36</u>	34,327.47

DATA PROCESSING:

Expenses		98,653.36
----------	--	-----------

ACCOUNTING:

Salaries	82,522.08	
Expenses	<u>2,412.11</u>	84,934.19

COLLECTOR & TREASURER:

Salaries	106,350.16	
Expenses	4,378.12	
Tax Title Foreclosure	<u>47,459.52</u>	158,187.81

TOWN CLERK:

Salaries	45,547.62	
Expenses	<u>1,850.28</u>	47,397.90

ELECTION & REGISTRATION:

Salaries	\$ 15,480.92	
Expenses	<u>19,540.44</u>	\$ 35,021.36

ASSESSORS:

Salaries	32,508.15	
Expenses	<u>3,536.45</u>	86,044.60

PUBLIC WORKS:

Salaries	662,646.46	
Expenses - Adm.	3,323.93	
Expenses - M V Maint.	36,203.31	
Expenses - Motor Pool	2,102.69	
Expenses - Engineering	<u>990.23</u>	705,266.62

CAPITAL ACCOUNTS:

Equipment	137,940.05	
Improvement	<u>758,343.61</u>	896,283.66

TOTAL FOR GENERAL GOVERNMENT \$ 2,404,561.69

PROTECTION OF PERSONS & PROPERTY

POLICE:

Salaries	1,666,051.13	
Expenses	<u>144,715.81</u>	1,810,766.94

HARBORMASTER:

Salaries	6,038.55	
Expenses	<u>6,314.81</u>	12,353.36

FIRE:

Salaries	1,550,425.84	
Expenses	<u>56,366.47</u>	1,606,792.31

BUILDING:

Salaries	134,195.98	
Expenses - Adm.	2,388.74	
Expenses - Maintenance	<u>127,767.03</u>	264,351.75

BUILDING/ZONING/ELECTRICAL:

Expenses		5,236.14
----------	--	----------

ELECTRICAL:

Salaries	\$ 53,055.15	
Expenses	113,182.48	
Streetlighting	<u>276,486.67</u>	\$ 442,724.30

SEALER WGTS & MEASURE:

Salaries	5,268.36	
Expenses	<u>519.03</u>	5,787.39

CONSERVATION COMMISSION:

Salaries	2,400.00	
Expenses	<u>5,780.79</u>	8,180.79

CIVIL DEFENSE:

Expenses		4,369.41
----------	--	----------

TOTAL FOR PROTECTION OF PERSONS & PROPERTY \$ 4,160,562.39

HEALTH & SANITATION

INSPECTORS:

Salaries		82,283.97
----------	--	-----------

HEALTH:

Salaries	99,491.88	
Expenses	13,251.63	
Mosquito Control	7,716.78	
Rodent Control	1,449.00	
Rubbish Contract	244,666.68	
Resco	<u>381,109.52</u>	747,685.49

CANINE CONTROL:

Salaries	35,017.59	
Expenses	<u>3,531.08</u>	38,548.67

COUNCIL ON AGING:

Expenses		40,467.11
----------	--	-----------

SEWER DIVISION:

Expenses		498,014.68
----------	--	------------

BONDS:

Phase IV	10,147.00	
Phase V	659,023.51	
Sewer Treatment Plant	508,881.54	
Lincoln Ave & Force Main	<u>2,596,623.64</u>	3,774,675.69

TOTAL FOR HEALTH & SANITATION \$ 5,181,675.61

HIGHWAYS & BRIDGES

HIGHWAY DIVISION:

Expenses	\$ 122,332.19	
Snow & Ice	199,997.90	
Schools	<u>35,651.00</u>	\$ 357,981.09

TOTAL FOR HIGHWAY & BRIDGES \$ 357,981.09

CHARITIFS & VETERAN'S BENEFITS

VETERAN'S BENEFITS:

Salaries	5,000.04	
Expenses - Adm.	472.25	
Expenses - Aid	<u>39,124.39</u>	44,596.68

TOTAL FOR CHARITIES & VETERAN'S BENEFITS \$ 44,596.68

SCHOOLS & LIBRARIES

SCHOOLS:

Salaries	10,378,917.53	
Expenses	<u>3,099,303.08</u>	13,478,220.61

LIBRARIES:

Salaries	162,749.53	
Expenses	<u>52,066.60</u>	214,816.13

TOTAL FOR SCHOOLS & LIBRARIES \$ 13,693,036.74

RECREATION & UNCLASSIFIED

PLAYGROUND:

Salaries	6,860.00	
Expenses	<u>18,413.17</u>	25,273.17

KASABUSKI RINK:

Salaries	115,133.94	
Expenses	<u>128,142.12</u>	243,276.06

INSURANCE:

Expenses		1,208,801.24
----------	--	--------------

HOLIDAYS & CELEBRATIONS:

Expenses		1,500.00
----------	--	----------

CONTRIBUTORY RETIREMENT:

Expenses	\$ 1,454,574.00
----------	-----------------

NON-CONTRIBUTORY RETIREMENT:

Salaries	\$ 83,439.95	
Expenses	<u>7,605.60</u>	91,045.55

FAIR HOUSING:

Expenses	395.92
----------	--------

TOTAL FOR RECREATION & UNCLASSIFIED	\$ 3,024,865.94
---	-----------------

ENTERPRISES & CEMETERIES

WATER DIVISION:

Expenses	93,761.94
----------	-----------

CEMETERIES:

Salaries	132,436.26	
Expenses	<u>6,170.43</u>	138,606.69

FORESTRY & PARKS:

Salaries - Forestry	48,636.89	
Salaries - Parks	105,438.53	
Expenses	<u>48,908.49</u>	202,983.91

TOTAL FOR ENTERPRISES & CEMETERIES	\$ 435,352.54
--	---------------

INTEREST & MATURING DEBT

<u>MATURING DEBT:</u>	545,000.00
-----------------------	------------

<u>INTEREST:</u>	634,384.71
------------------	------------

TOTAL FOR INTEREST & MATURING DEBT	\$ 1,179,384.71
--	-----------------

<u>SPECIAL ARTICLES:</u>	\$ 4,153,901.32
--------------------------	-----------------

<u>JUDGMENTS:</u>	\$ <u>2,200.65</u>
-------------------	--------------------

TOTAL FOR APPROPRIATIONS	\$ <u>34,638,119.36</u>
------------------------------------	-------------------------

1987 - 1988 EXPENDITURES

REVOLVING FUNDS & PUBLIC LAW ACCOUNTS

ATHLETIC REVOLVING FUND:

Expenses	\$ 5,788.35
----------	-------------

CAFETERIA REVOLVING FUND:

Salaries	\$ 304,401.98	
Expenses	<u>381,778.20</u>	686,180.18

EVENING SCHOOL REVOLVING FUND:

Salaries	16,429.00	
Expenses	<u>392.20</u>	16,821.20

SUMMER SCHOOL REVOLVING FUND:

Salaries	18,529.44
----------	-----------

CHAPTER #88:

Expenses	20.00
----------	-------

PUBLIC LAW ACCOUNTS:

CH I Sal	105,759.18	
CH 2 ECIA FY 88	12,749.35	
CH 2 ECIA Fy 86	146.10	
EESA Title II Math/Science	350.00	
P.L. 94-142 Sal Fy 88	62,944.74	
Exp.	45,657.26	
P.L. 94-142 Exp. Fy 87	14,314.91	
P.L. 94-142 Early Childhood	1,250.40	
P.L. 94-142 Title VIA	1,371.00	
P.L. 89-313 Exp. Fy 87	7,445.31	
P.L. 89-313 Sal. Fy 88	841.50	
Exp.	7,070.00	
Occup. Educ. Exp.	5,500.00	
Sal. Fy 88	6,031.12	
Exp.	10,365.00	
P.L. 99-570 GAAD	8,547.90	
Incentive Grant	48,604.33	
Horce Mann Grant	31,491.00	
CH 188 Fy 87	14,826.84	
CH 188 Fy 88	<u>27,488.04</u>	412,753.98

TOTAL FOR REVOLVING FUNDS & PUBLIC LAW ACCOUNTS . . . \$ 1,140,093.15

AGENCIES & TRUSTS

<u>PERPETUAL CARE BEQUEST:</u>	12,165.00
--------------------------------	-----------

GUARANTEED DEPOSITS:

Planning Board	\$	1,649.14	
Board of Appeals		<u>1,761.36</u>	\$ 3,410.50

WITHHOLDING:

Federal Taxes	2,635,772.55	
State Taxes	806,354.51	
F.I.C.A.	47,309.52	
Medical	728,912.42	
Group Ins.	29,418.09	
EGR	<u>21.28</u>	4,247,788.37

COUNTY:

County Charges	420,760.75
----------------	------------

STATE:

Fish & Games Licenses	6,543.75	
State Charges	<u>739,146.00</u>	745,689.75

SPECIAL SEWER ACCOUNT: 200.00

FIRE DONATION: 299.99

ENVIRONMENT PROTECTION AGENCY: 256,978.27

CONSERVATION COMMISSION: 249.97

OTHER GRANTS:

Arts Lottery	9,242.09	
Outreach Grant	6,106.10	
Formula Grant	138.91	
Engery Grant	45,787.00	
Saugus Revitalization	43,448.00	
Right to Know Law	409.00	
Mass. Small Cities	413,087.69	
Municipal Equalization	4,693.13	
Highway Grant	<u>94,720.90</u>	617,632.82

TOTAL FOR AGENCIES & TRUSTS \$ 6,305,175.42

REFUNDS:

Personal Property	715.33	
Real Estate	446,572.63	
Motor Vehicle Excise	12,681.92	
Sewer & Water	1,700.60	
Interest, Demands & Fines	16,956.08	
Medical & Ins.	3,509.91	
Other	<u>20.00</u>	482,156.47

TOTAL FOR REFUNDS \$ 482,156.47

TEMPORARY LOANS:

Anticipation of Revenue \$ 2,000,000.00

TOTAL FOR TEMPORARY LOANS \$ 2,000,000.00

TOTAL FOR NON-APPROPRIATION 9,927,425.04

TOTAL FOR FISCAL 1988 - EXPENDITURES \$ 44,565,544.40

MEMO:

Certificate of Deposits	\$ 4,623,917.83	
Short Term Investments	<u>9,554,407.61</u>	\$ <u><u>14,178,325.44</u></u>

TOWN ACCOUNTANT
nbs 8-10-88

OFFICE OF THE TOWN ACCOUNTANT

BOND DEBT SCHEDULE

OUTSTANDING DEBT AS OF JUNE 30, EACH YEAR

YEAR

1988	\$ 9,400,000
1989	8,060,000
1990	6,735,000
1991	5,425,000
1992	4,115,000
1993	3,055,000
1994	2,560,000
1995	2,165,000
1996	1,770,000
1997	1,475,000
1998	1,180,000
1999	885,000
2000	590,000
2001	295,000

OFFICE OF THE TOWN ACCOUNTANT

SAUGUS, MASSACHUSETTS

BOND MATURITIES AND INTEREST PAYABLE BY FISCAL YEAR

1988 to 2002 INCLUSIVE

<u>CATEGORY</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTALS</u>
Sewer 1988	\$ 545,000	\$ 509,395	
Water	-	39,600	
General	-	14,520	
Judgment	- \$ 545,000	26,375 \$ 589,890	\$ 1,134,390
Sewer 1989	680,000	486,676	
Water	300,000	71,325	
General	110,000	26,152	
Judgment	250,000 1,340,000	46,188 630,341	1,970,341
Sewer 1990	665,000	440,159	
Water	300,000	55,575	
General	110,000	20,377	
Judgment	250,000 1,325,000	33,063 549,174	1,874,174
Sewer 1991	650,000	394,173	
Water	300,000	39,750	
General	110,000	14,575	
Judgment	250,000 1,310,000	19,875 468,373	1,778,373
Sewer 1992	650,000	348,388	
Water	300,000	23,850	
General	110,000	8,745	
Judgment	250,000 1,310,000	6,625 387,608	1,697,608
Sewer 1993	650,000	302,603	
Water	300,000	7,950	
General	110,000 1,060,000	2,915 313,468	1,373,468
Sewer 1994	495,000	260,925	755,925
Sewer 1995	395,000	223,355	618,355
Sewer 1996	395,000	190,885	585,885
Sewer 1997	295,000	158,120	453,120
Sewer 1998	295,000	132,160	427,160
Sewer 1999	295,000	105,905	400,905
Sewer 2000	295,000	79,650	374,650
Sewer 2001	295,000	53,100	348,100
Sewer 2002	295,000	26,550	321,550

TAX RATE AND VALUATIONS

<u>YEAR</u>	<u>TAX RATE</u>	<u>VALUATION</u>
1962	\$ 77.00	\$ 38,355,515
1963	78.30	39,454,859
1964	83.60	40,848,389
1965	87.20	42,474,390
1966	94.00	43,674,740
1967	107.50	44,662,940
1968	117.00	45,539,070
1969	39.70	162,827,200
1970	35.20	195,886,400
1971	37.80	199,344,800
1972	44.70	195,360,825
1973-74	44.70	197,403,600
1975	49.90	202,740,950
1976	52.80	212,014,775
1977	55.00	230,556,175
1978	57.80	234,213,335
1979	59.90	237,823,655
1980	55.90	241,833,085
1981	66.20	246,005,275
1982	25.00	571,598,650
1983	25.00	580,627,027
1984	25.00	771,052,600
1985	25.00	772,019,800
1986	25.00	793,186,800
1987	25.00	1,320,430,093
1988	25.00	1,336,850,653
1989	25.00	1,356,324,486

DEBT ACCOUNTS

JUNE 30, 1988

(IN DOLLARS)

Net Funded or Fixed Debt:

Inside Debt Limit:

General, \$ 45,000

Outside Debt Limit:

General, 9,355,000

\$ 9,400,000

Serial Loans:

Inside Debt Limit:

General:

Sewer, \$ 45,000

Outside Debt Limit:

General:

Sewer, 6,305,000

Water, 1,500,000

Fire Equip., 550,000

Judgment, 1,000,000

\$ 9,400,000

TRUST AND INVESTMENT ACCOUNTS

JUNE 30, 1988

Trust and Investments Funds

Cash and Securities:

In Custody of Treasurer, \$ 813,228.13

\$ 813,228.13

In Custody of Treasurer:

Library Funds:

Benjamin N. Johnson, 5,549.10

George W. Wilson, 2,001.66

Conservation Fund, 118,619.77

Cemetery Perpetual Care Fund, 513,213.44

George F. Price Scholarship Fund, 14,895.95

Investment Funds:

Post-War Rehabilitation, 82.36

Stabilization, 158,865.85

\$ 813,228.13

Saugus Arts Lottery Council
Annual Report

The Saugus Arts Lottery Council met at the Saugus Public Library on April 6th and on October 12th to review applications for grants. The following projects and events were voted funds at the meetings:

Richard Provenzano Post Card Views of Old Saugus	200.00
Saugus Rotary Club Arts and Crafts Festival	900.00
Saugus Towncriers Community Theatre 20th Anniversary Season Musical Festival	500.00
Victor J. Leone, Veterans Memorial School Visual Expressions	1500.00
Saugus Camp Fire Girls Storyteller	250.00
Belmonte Middle School Performances at Berklee Performance Center	170.00
Saugus Elementary Schools Opera company presentation with work- shops	1500.00
Saugus Rotary Club Arts and Crafts Festival	1000.00
Greater Lynn International Color Slide Exhibition	750.00
Saugus Senior Center Art Exploration Project	900.00
Saugus Iron Works N.E. Song and Daunce Companie Performance	900.00

^{all}
In ~~most~~ cases, the Massachusetts Arts Lottery Council approved these grants, but there were a few reductions in the amount approved by the local council, and a few conditions imposed on the applicants.

Present council members are: Edward Kierstead, Chairman; Phyllis Brown, Secretary; Wesley Gage, Peter Bezemes,

2.

Edward Patterson, Jr., Richard Provenzano (non-resident, non-voting member) and Frederick Walkey, whom we are pleased has joined us most recently.

The Council gives thoughtful consideration to all applications, endeavoring to encourage a wide variety of artistic expression to as many groups of different ages, as is possible within the limitation of funding available to us.

MASSACHUSETTS ARTS LOTTERY COUNCIL

LOCAL ARTS LOTTERY COUNCIL SUMMARY APPLICATION FALL CYCLE, 1988

August Lottery Council; Chair Ed Kierstead

Districts: (S)1st Essex / Suffolk, Essex & Middlesex (R)9th Essex

<u>CREDITS:</u>	<u>Arts Lottery</u>	<u>PASS</u>
A) Heldover on State Level 9/88	\$ 1316.00	\$ 1691.00
B) Allocation from Arts Lottery Fund 9/88	\$ 5574.00	\$ 1419.00
	-----	-----
C) Total Amount of Credit 9/88	\$ 6890.00	\$ 3110.00
D) Funds available on Local Level 11/1/88	\$ 0.00	\$ 0.00
E) Total Amount Funds Available 5/1/88	\$ 6890.00	\$ 3110.00

<u>II. DEBITS:</u>		
A) Administrative Funds Available: (5% of I.E)	\$ 279.00	\$ 71.00
B) Administrative Expenses requested:	\$ 25.00	\$ 0.00
C) Approved Council originated projects:		
	<u>ALC</u>	<u>PASS</u>
	7 1	
	\$ 5470.00	\$280.00
D) LALC approved projects:		
	0 0	
	\$ 0.00	\$ 0.00
	-----	-----
E) Total amount to be spent (sum of B+C+D)	\$ 5495.00	\$ 280.00
F) Funds to be Heldover for Next Cycle:	\$ 1395.00	\$ 2830.00

<u>III. NUMBER OF APPLICATIONS:</u>		
A) Received this Cycle	11 2	\$10970.00 \$2125.00
B) Rejected	4 1	\$5500.00 \$1845.00

<u>MASS. ARTS LOTTERY COUNCIL RESPONSE</u>	<u>Arts Lottery</u>	<u>PASS</u>
Number of Applications Approved:	4	1
Number of Applications with Conditions:	3	0
Amount of funds approved:	\$5470.00	\$280.00
Number of Applications Disapproved:	0	0
Amount of funds disapproved:	\$0.00	\$0.00
*Total Amount Awarded:	\$5495.00	\$280.00
Amount Heldover at State Level:	\$1395.0	\$2830.00

total amount of payment from Mass. Arts Lottery Fund: \$5775.00

(funds approved less hold-over at local level - see I.D above. This amount includes admin. funds if requested - see II.B above)



ASSESSORS OFFICE

TOWN OF SAUGUS
MASSACHUSETTS

ANNUAL REPORT --- ASSESSORS DEPARTMENT

1988

The Board of Assessors finalized valuations of all real and personal property as of January 1, 1987. At a public hearing held on August 23, 1988, the Board of Selectmen selected a residential factor to determine the percentages of the tax burden to be borne by each class of property for fiscal year 1989. On September 27, 1988, the Board of Assessors received approval, of the Selectmen's approved tax rate from the Commissioner of Revenue.

TAX RATE SUMMARY -- FISCAL 1989

Gross amount to be raised	\$34,319,610.81
Estimated receipts and available funds	<u>15,824,446.00</u>
Net amount to be raised by taxation	\$18,495,164.81

REAL ESTATE VALUATION

<u>Class</u>	<u>Tax Rate</u>	<u>Levy by Class</u>	<u>Valuation</u>
Residential (1)	10.47	10,776,679.31	1,029,291,243
Open Space (2)	10.47	68,600.38	6,552,090
Commercial (3)	23.87	5,355,493.94	224,360,869
Industrial (4)	23.87	1,588,067.54	66,529,851
Personal Property (5)	23.87	<u>706,323.64</u>	<u>29,590,433</u>
TOTAL		18,495,164.81	1,356,324.486

LOCAL EXPENDITURES

Tax Title	40,189.00
Court Judgments	2,200.65
Cherry Sheet Offsets	216,930.00
Snow & Ice Deficit	198,648.90
 Total Expenditures	 457,968.55
 Appropriations	 32,281,894.00
State & County Cherry Sheet Charges	1,007,475.00
Overlay (Allowance for Abatements & Exemptions)	<u>572,273.26</u>
 Total Amount to be Raised	 34,319,610.31

ESTIMATED RECEIPTS

Estimated Receipts from State	7,615,313.00
Estimated Receipts from Local	3,939,473.00
Revenue Appropriated for Particular Purposes	<u>4,233,660.00</u>
 Total Estimated Receipts	 15,824,446.00

BREAKDOWN OF LOCAL ESTIMATED RECEIPTS

Motor Vehicle Excise	1,650,808.00
Other Excise	5,427.00
Penalties & Interest on Taxes & Excises	207,209.00
Payments in Lieu of Taxes	17,551.00
Charges for Services--Water	507,835.00
Fees	2,410.00
Rentals (Sewer & Water Rentals)	3,630.00
Departmental Revenue--Libraries	4,804.00
Departmental Revenue--Cemeteries	32,419.00
Other Departmental Revenue	66,493.00
Licenses and Permits	258,581.00
Special Assessments - Special Details	31,297.00
Fines and Forfeits	106,348.00
Investment Income	530,144.00
Tax Title Redemption-Releases-Interest	9,746.00
Kasabuski Rink	309,035.00
Lien Certificates	18,761.00
Dump	70,036.00
Parking Fees	<u>43,939.00</u>
 Total	 3,939,473.00

COMPARISON SHOWING VALUATION DECREASE FOR PERSONAL PROPERTY

Personal Property - Fiscal 1988	29,778,553.00	
Personal Property - Fiscal 1989	<u>29,590,433.00</u>	
TOTAL VALUE DECREASE		<u><u>188,120.00</u></u>

COMPARISON SHOWING VALUATION INCREASE FOR REAL ESTATE

Real Estate - Fiscal 1989	1,326,734,053.00	
Real Estate - Fiscal 1988	<u>1,307,072,100.00</u>	
TOTAL VALUE INCREASE		<u><u>19,661,953.00</u></u>

COMPARISON SHOWING MOTOR VEHICLE EXCISE

<u>Year</u>	<u>Number of Bills</u>	<u>Valuation</u>	<u>Amount</u>
1988	25,189	70,559,813.	1,532,873.76
1987	22,052	52,672,073	<u>1,258,695.49</u>
TOTAL EXCISE TAX INCREASE			<u><u>274,178.27</u></u>

COMPARISON SHOWING BOAT EXCISE

<u>Year</u>	<u>Number of Bills</u>	<u>Valuation</u>	<u>Amount</u>
1988	211	1,063,800	10,638.00
1987	121	680,400	<u>6,804.00</u>
TOTAL BOAT EXCISE TAX INCREASE			<u><u>3,934.00</u></u>

NUMBER OF EXEMPTIONS GRANTED IN FISCAL 1989

Hardship	8
Police & Fire Widows	3
Blind	17
Elderly (Over 70)	190
Widows	47
Veterans (Clause 22)	385
Veterans (100% Disabled)	28
Veterans (Paraplegic)	5
Veterans (Clause 22A,B & C)	7

Saugus Board of Assessors



TOWN OF SAUGUS
MASSACHUSETTS

BOARD OF SELECTMEN

JANETTE FASANO, CHAIRMAN
RICHARD J. BARRY
FLORENCE C. CHANDLER
ROBERT J. LONG
PETER MANOOGIAN

ANNUAL REPORT

The Board of Selectmen, in the year of 1988, consisted of five members, elected in November 1987. They are Janette Fasano, Florence Chandler, Richard Barry, Robert Long and Peter Manoogian. Janette Fasano served as Chairman.

The Board of Selectmen held 26 meetings in 1988 at the Senior Center, 400 Central Street.

The following action was taken on application for special permits:

Approved

Speedee Oil Co
400 Lynnfells Pky

Lynhurst Plumbing
64 Hamilton

Exxon Corp
368 Broadway

Child World
325 Broadway

Fox Hill Yacht Club
Ballard St.

Bradford Carpet
880 Broadway

Oceanside Wholesale
770 Broadway

Zayre's
333 Broadway

Frederick Willis
910 Broadway

Rich Vasapolli
184 Broadway

Augustine Luongo
114 Broadway

Denied

Cellular One
R Cheever Ave.

Heck Allen's
22 Lincoln Ave.

Jeffrey Moses
Helette St.

Daniel Swanson
390-392 Lincoln Ave.

Nelcom Engineering
3-5 Whitney St.

Louis Del Gaudio
526 Lincoln Ave.

Morton Kolsky
100 Broadway

Withdrawn

Superman Containers
Norcon Way

Granite Manor Relaty Trust
98 Bennett Highway

continued.....

43

Special Permits

Approved

CVS Stores
1291 Broadway

Lynhurst Plumbing
64 Hamilton St.

Cliftondale Woodworking
48 Denver St.

Rt. 1 Realty Trust
999 Broadway

Weylu's
Bennett Highway

Filene's
N.E. Shopping Ctr.

The following action was taken by the Board of Selectmen regarding liquor licenses in 1988.

Transfers

Frank Guiffrida's Hilltop
to Hilltop Steak House, Inc.
(All Alcohol Victualer)

Joe's Mini Mart to
Dino's Beer and Wine Deli
302-304 Lincoln Ave.
(Beer and Wine Retail)

David Zussman to
Frederick Willis d/b/a Fuddrucker's
910 Broadway
(All Alcohol Victualer)

Brother's, Ltd. to
Ristorante Donatello
44 Broadway
(All Alcohol victualer)

Saugus Manor, Inc. to
Northern Leisure Properties
d/b/a Platter's Niteshops
1069 Broadway
(All Alcohol Victualer)

Denials

White Hen Pantry
32 Hamilton St.
(beer and wine retail)

Diamond Head to
Barett's d/b/a Charlie Horse
52 Broadway
(All Alcohol Victualer)

Lincoln Plaza to
Border Cafe
819 Broadway
(All Alcohol on premise)

Applications Withdrawn

Heck Allen's to Salvo's
22 Lincoln Ave.
(All Alcohol Victualer)

BOARD OF SELECTMEN - Annual Report - page 3
TOWN OF SAUGUS

The following action was taken by the Board of Selectmen on other licenses in 1988.

Victualer Licenses

Transfers

Kane's Donuts to
P.D.K.D. Corp
120 Lincoln Ave.

Tony's Clifftondale Market
23 Essex Street
(new license)

Bickfor's Family Fare to
Marriott Corporation
1093 Broadway

Auto Dealers

Edward Cremin
129 Ballard St.
Class II Auto
(new license)

Route 1 Auto To
N.E. Auto Connection
160 Broadway
(Class II transfer)

Taxi Licenses

Route 1 Taxi
129-130 Ballard St.
(4 additional taxi
licenses)

End of report on special permits and licenses for 1988.

The Board of Selectmen, acting as sewer commissioners, and Mass. DEQE approved sewer connections for the following large developers who fell under the DEQE mandated 4-1 Inflow Infiltration Program.

Weylu's
DiBiasi
Sanders
Line Lumber
FAM Realty
Saugus Pines Condos

Denials

Nickinello's Bakery
465 Essex Street

BOARD OF SELECTMEN - Annual Report - page 4
TOWN OF SAUGUS

The following appointments to Town Boards and Commissions were made in 1988.

Planning Board - Ellen Burns, Janet Leuci;

Playground Commission - Jon Bernard, Ellen Faiella

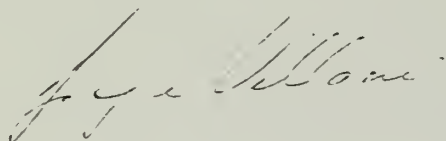
Board of Appeals - Edward Collins, Jr. Chris Ciampa, George Brown, Anthony Cogliano, Joseph DiChiara, Peter Rosetti, Jr.

Board of Assessors - Arthur Gustafson, Jr., Kenneth Marchurs

Board of Health - George Smith, Dr. Herbert Upton

Board of Library Trustees - Kenneth Babb, Mary McKenzie, Patricia Noel, Dexter Rich.

Personnel Board - Hope Bakopolus



Joyce Villani
Clerk, Board of Selectmen
February 27, 1989



Town of Saugus
TOWN HALL
SAUGUS, MASSACHUSETTS 01906

BUILDING DEPARTMENT
231-1812

1988

ANNUAL REPORT

Permits issued for major construction were a mini storage building on 20 Walden Pond Avenue, a scale house at Trimount Bituminous Products Co. at 1831 Broadway, Resco built a fire pump house, and Continental Cable-vision built a headend building at 220 Rear Hobson Street.

New residential construction was slightly increased by nine (9) new homes this year. There were forty-eight (48) single family homes and four (4) two-family homes constructed. Some of these homes were built in the new subdivisions in town located at Sanders Drive and Hammersmith Village. There was a decrease in the number of condo/townhouses constructed this year. Only two buildings were built, one on Bristow Street and the other on Vine Street each consisting of five (5) units each.

Major business renovations were the Progressive Consumers Credit Union located at 1715 Broadway, Child World, the Palace changed a few of their rooms and built an office area and Rally Pontiac will now be the new retail grocery store and Butcher Shop for the Hilltop. Pennyworths will now occupy the site of Hoffmans and Manufactures Marketplace closed and is now Crown Shoes. Puritan Medical Center of 325 Central Street has moved their offices to 320 Central Street and now Gregson Law Offices will locate to 325 Central Street. Also, Ostuni's Men Store at 135 Broadway made improvements to his store.

Non-residential additions were few. The Hammersmith Restaurant added a kitchen, Meineke Muffler added an addition, and the Hilltop added a temporary fruit stand. There was a decrease in alterations/additions, thirty-two (32) this year compared to sixty-three (63) last year.

The number of residential alterations/additions decreased from last year but the cost value of these increased.

Demolitions of residential and non-residential buildings have decreased compared to last year. Medi Mart was demolished to allow the building of the Super Stop & Shop.

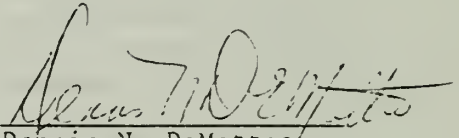
The building department referred approximately 120 building applications to the Board of Appeals for their approval or denial since they did not meet the zoning requirements of the town.

There were fifty-four (54) occupancy permits issued to residential homes and commercial buildings. Construction/storage trailer fees were collected in the amount of \$3950. from many businesses on Route One.

There were thirty-one (31) Certificate of Inspections issued to various restaurants, nursing homes, motels, clubs and a church.

Attached is a breakdown of permits issued by the building/zoning department during 1988.

Submitted by:


Dennis N. DeMatteo
Building Inspector

pf
Attachment

48.

1988

TOTAL PERMITS--BUILDING DEPARTMENT

<u>TYPE</u>	<u>NO.</u>	<u>ESTIMATED COST</u>
<u>Residential:</u>		
Single Family Homes	48	\$ 4,398,000.00
Two-Family Homes	4	\$ 271,000.00
Condominiums	10 units	\$ 500,000.00
Alterations/Additions	258	\$ 2,843,530.00
Garages	15	\$ 138,400.00
Sheds	22	\$ 21,078.00
Pools	52	\$ 335,253.00
Roofing/Siding	84	\$ 375,927.00
Wood Stoves	11	\$ 8,604.00
Demolitions	17	\$ 72,800.00
Church	1	\$ 135,000.00
Retaining Walls/Fences	5	\$ 36,500.00
Fireplace	1	\$ 1,500.00
 <u>Non-Residential:</u>		
New Construction	9	\$ 1,154,000.00
Alterations/Additions	32	\$ 1,438,100.00
Signs	25	\$ 71,412.00
Temporary Structure	1	\$ 10,000.00
Demolitions	3	\$ 42,150.00
Miscellaneous	5	\$ 59,100.00
Roofing	1	\$ 107,400.00
Sheds	2	\$ 2,700.00
 <hr/>		
TOTAL	606	\$ 12,022,454.00

November, 1988

Ms. Janette Fusano, Chairman
Board of Selectmen
Saugus, MA

Re: Annual Report 1988

Three meetings were held by the Commission during the past year.

In the March meeting, the commission agreed to seek contributions from some community businesses in an effort to improve the coverage of all public meetings including Selectmen, School Committee and Town Meeting. There were many complaints last year. With the approval of the Town Counsel, a sum of \$750 was donated by the Saugus Bank & Trust, the Saugus Federal Credit Union and the East Boston Savings Bank to compensate the camera operators. Most of the operators were high school student volunteers. This proved to be successful. There was an improvement in quality transmission and an effort will be made to repeat the process in 1989.

Town Meeting Member Mrs. McKenzie attended this meeting and asked about academic credit being available for student operators. This will be explored more thoroughly with the newly appointed Fine Arts Coordinator at the Saugus High School. Also, an effort is being made to service the senior citizens better as requested by Mrs. McKenzie.

The representative from the company explained that a fiber-optic system will be installed at the tower location as that damaged area is being rebuilt. The company also announced Pay Per View TV would soon be available here.

The second meeting was held in June and, again, all members were present.

Some minor difficulties with mailing, transmission and reception were discussed and resolved. Commission members commended company personnel for responding quickly to nursing home problems. The company told of their attempt to separate Nahant (channel 50) and to employ an additional part-timer in the local studio.

At its September meeting John Carakatsane was elected Chairman and John Mangini Secretary. Angela Marain was welcomed as a new member and Len Tommaro was introduced as the new Company General Manager.

Dr. Colan was very upset at an earlier meeting about commercial advertisements being included in the billing envelopes. Company representatives agreed it was in poor taste and would be stopped. When it happened again this month, Dr. Colan was disturbed again. Company representatives explained that they were helpless to stop it as this was new company policy.

Progress on reconstruction is near completion and Len Tammuro volunteered to assist the High School to structure a good communications program with Miss Goodman.

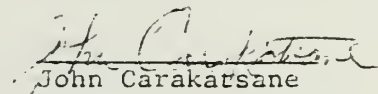
Janette Fasano, Chairman

November, 1988

Overall, no major problems or complaints developed over the year. The company is slow to respond to suggestions, but relationship continues good.

Commission will meet again in January or sooner if emergency arises.

Thank you,


John Carakarsane
Chairman
Cable TV Cimmission

SAUGUS CANINE DEPARTMENT

January 1, 1989

Norman B. Hansen
Town Manager
Town Hall
Saugus, MA

Dear Mr. Hansen:

The following is the 1988 Annual Town Report for the Canine Department:

The Canine Department consists of one full-time Canine Officer, and two part-time Officers.

COURT WORK:

One-hundred and fifteen (115) complaints were requested to follow-up regular ticketing activity. This involves paper work, court appearances etc.

Associated fines paid one-hundred and eighty-two (182). Two-hundred and eleven (211) persons paid fines at Lynn District Court.

Licensed dogs in Saugus - one-thousand two-hundred and seventy-four (1,274).

SCHOOL PROGRAM:

Canine Officers went into schools in kindergarten to the fifth grades and presented lectures on the responsibility of the Canine Department, when it was possible.

INSPECTOR OF ANIMALS:

Animal Inspectors have inspected all livestock in the Town. This is mandatory by the Massachusetts Barn Inspection Law.

ADOPTION PROGRAM:

The adoption program started in 1986 and is still in operation at the Saugus Canine Shelter. This has been a great success and saved lives of these forty-nine (49) animals and also saved the Town of Saugus money. In 1988 there were forty-nine (49) dogs adopted and this does not include the dogs belonging to Wakefield. Only nine (9) dogs were put to sleep, most of these were very old or sick.

January 1, 1989

CANINE OFFICER:

Position Changes: Officer Prescott accepted an appointment to the Saugus Police Department this year. Mr. K. F. Brown was appointed in August 1988 as a replacement, however, he had to resign in December 1988, citing personal reasons. At this time an appointment for the position has not been made, however, such an appointment is imminent.

INCREASE IN FINANCES:

In November 1987, the Attorney General approved an increase in Canine Fines from the present ten (10) dollars to twenty-five (25) dollars in administrative fees and the boarding fees from two (2) dollars to three (3) dollars per day. This should bring the Canine Department's revenue up substantially. Additionally, Saugus has successfully entered into an agreement with Melrose and Revere for rental space at the Shelter.

Respectfully Submitted,



Joseph Giancola
for the Canine Department

JG/rs

RECEIVED
1989 JUN 27 AM 9:24
TOWN OF
TOWN OF
TOWN OF

ANNUAL REPORT - 1988

CEMETERY DEPARTMENT

The Cemetery Department had a total of 139 Interments and 1 Tomb Storage for 1988. The Department sold 78 new grave sites, poured 42 cement monument foundations, set 13 Flat Markers, and 34 Veterans Markers.

The Department received \$29,890.00 in Interment Fees, \$20.00 for Tomb Storage Fee, \$5,098.60 in Foundation Fees, \$12,022.00 for Perpetual Care, and \$11,700.00 for Land Sales. The Cemetery Department Income was \$111,645.63 from all sources including Perpetual Care Interest in the amount of \$52,915.03.

The Perpetual Care Fund has approximately \$634,502.35 as of December 1988 and the Land Sales total is \$78,948.00.

BOARD OF CEMETERY COMMISSIONERS

Walter V. Kelley, Jr., Chairman
Peter Anganis
Gene Leighton

Milton R. Moore, Superintendent



RIVERSIDE CEMETERY FEES
MARCH 1, 1989

1969-1970

RIVERSIDE CEMETERY FEES
MARCH 1, 1989



Town of Saugus

MASSACHUSETTS CIVIL DEFENSE

MICHAEL V. FAVALE
DIRECTOR

1 February 1989

Annual Report for year 1988

Town of Saugus - Civil Defense

To the Town Manager

Another year has past and again Civil Defense, in all its phases, communications, police-fire and rescue, have done a good job in responding to their normal duties plus the emergencies that have come up in town.

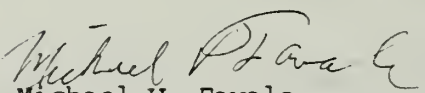
Your director Mike Favale and his deputy Bill O'Brien have been busy attending meetings and seminars on Community Management Involvement, communications, flood protection, and local hazardous material handling. Mike is a member of the Local Emergency Planning Committee and the Flood Protection Steering Group, two busy groups. The LEPC is working to meet the requirements of Title III SARA. We are still very active screening surplus equipment and material that is needed by the town.

There has been the usual water problems that we have responded to, and have used the lighting truck on several water breaks. The Christmas lights and decorations were set up through out town, they are now down and are being checked prior to storing them away.

We have acquired the basement of the Clifftondale school for our unit, and we are preparing to get in there to clean and paint. It is going to be used for our EOC (emergency operating center) for communications and also as a home for the auxiliary police. We will also be using the facility for training.

Captain Spelta has had the auxiliary police busy with school patrol, parade details, church traffic control and training. The unit participates in all our local events and helps out whenever it can be of assistance. Our auxiliaries also support other cities and towns when emergencies arise.

I want to thank all the volunteers in Saugus Civil Defense for their time and effort in helping our organization to be one of the better units on the North Shore.


Michael V. Favale
Director of Civil Defense



Town of Saugus
COMMUNITY DEVELOPMENT
& PLANNING DEPARTMENT
SAUGUS, MASS. 01906
(617) 233-8811

1988
ANNUAL REPORT
DEPARTMENT OF COMMUNITY PLANNING

The Community Planning Department is pleased to submit it's Annual Report for the year 1988.

Planning has moved to the forefront in 1988. The Master Plan is 70% complete as of December 31, 1988. The Master Plan Steering Committee has been meeting on a regular basis with the Community Planner and the Consultants on this most important project. The Master Plan and New Zoning By-Law should be completed and ready for Town Meeting Action during 1989. This document will carry Saugus planning activities into the year 2010.

At the same time the East Saugus Waterfront Task Force has started their Master Development, Conservation and Manageout Plan of the East Saugus Waterfront Area. We applied for and received an \$18,000.00 Strategic Planning Grant from the Department of Communities and Development at the State level. This process is underway and should be completed by May 1989.

Other Grant programs this department is involved with during 1988 are as follows:

Small Cities Program \$481,000.00. Program is 95% completed as of December 31, 1988.

Roby School Energy Grant \$68,000.00 is in the process of final close out.

Vitale Memorial Park (Lobstermen's Landing) Phase I is 65% completed. This Phase I should be completed by May 15, 1989.

Saugus Center Improvements \$347,000.00 Grant is 95% completed. It involved new sidewalk, curbing, roadway, traffic improvements and landscaping in Saugus Center.

Town Hall Rehabilitation Grant was for \$300,000.00. \$60,000.00 was from the Mass Historical Commission. All work was completed during the fall of 1988.

Urban System Grant and Walnut & Main Streets 3.5 Million start up time April 1990. Project is approaching the 75% Design Stage.

Composting Grant Filed grant December 1, 1988. \$20,994.00 DEQE Division of Solid Waste Management.

Saugus River Dredging \$1.5 Million Start up Fall 1990 Stateways and Army Corp involved in Project.

Open Space and Recreation Master Plan 5 year Action Program. Approved Fall of 1988.

As you can see the Community Planning Department has had a very busy year. 1989 promises to be very active year in planning, as the Master Plan and Strategic Planning Grant in the Waterfront Plan are completed. Second generation Saugus will be underway.

TOWN OF SAUGUS
CONSERVATION COMMISSION

ANNUAL REPORT 1988

During 1988, the Conservation Commission held 23 open meetings at the Town Hall. One was a special meeting held in November on Self-Help applications for acquisition of open space. The Commission conducted more than 20 collective site visits throughout the year. Many more site visits were held by individual members in connection with public hearings held, project areas under Orders of Conditions issued during prior years, and investigation of various complaints.

The Commission held 53 public hearings in 1988 under the Wetlands Protection Act and the Town Wetlands Bylaw. The complexity of the applications resulted in 10 of those 53 being continued hearings. The majority of the applications were for individual house lot alterations or new construction, but there were also subdivision and commercial projects. The major applications before the Commission were (1) two 4-home subdivisions, (2) the proposed Saugus River dredging project, (3) reconstruction of the Griswold Pond Dam, (4) sand removal from the I-95 roadway for the Revere Beach erosion control beach resanding project, and (5) initial site preparation work for the New England Shopping Center renovation.

The Commission issued 51 Orders of Conditions, with 2 of those being denials of the projects as proposed. Also issued were several Cease and Desist Orders, 10 Determinations of Applicability, 24 Certificates of Compliance, and 3 Extensions to Orders of Conditions.

Since enactment of the Wetlands Protection Act in 1972, the Commission has held over 360 public hearings on a wide range of projects within its jurisdiction. Approximately 12% of those applications were denied because of concern that the interests of the law could not be properly protected. A very high workload has continued through 1988 and has kept the Saugus Commission among the busiest in the Commonwealth.

Three Commission appointments expired in July. Fred Brooks, Anne Cyros, and Richard Cucchiara were all reappointed for 3-year terms. Philip Parker and Al DiVincenzi continued as alternate Conservation Officers until Al DiVincenzi's resignation. Later in the year Louis B. Anthony was hired but resigned before the end of the year. Kathi Leo filled in as secretary during the first part of the year during Marie Wilkie's absence due to illness. However, Marie has continued throughout the year to perform an excellent job as secretary, putting in a nearly full-time workload. The current Commission members are

TOWN OF SAUGUS
CONSERVATION COMMISSION

ANNUAL REPORT 1988 (cont.)

Fred Brooks, Chairman, Frank McKinnon, Vice-Chairman, Anne Cyros, Dana Cook, Joseph DiChiara, Richard Cucchiara, and Peter Deranian. Frank McKinnon served as a member of the Master Plan Study Committee, and Richard Cucchiara continued as Chairman of the Open Space Land Acquisition Program which ended the year with some disappointment over the rejection of two Self-Help grant applications by the state Division of Conservation Services.

The Commission felt a very deep loss by the death of its former Chairman, Louise Futter, at the end of the year following a lengthy and incapacitating illness. Louise was instrumental in the creation of the Commission in 1965, and, although she was not the very first Chairman, served as Chairman for many years until her resignation in 1976. By her many years of hard work and her fair and equitable conduct of Commission business, always with a very strong conservation objective, and with her ever-present sense of humor, she guided the Commission from its infancy through many struggles until it flowered and matured into one of the most important and influential governing boards of the community. May she rest in peace, and may her influence be felt in our community by future generations.

Frederick W. Brooks
Chairman
January 21, 1989

SAUGUS COUNCIL ON AGING
ANNUAL REPORT
1988

The Saugus Council On Aging submits the following annual report for the period of January 1st, 1988 thru December 31, 1988. The officers of the Council and members of the Board for 1988 are as follows:

Ralph Santosuosso - Chairman	Francis Cresser
Martha Coombs -Vice Chairman	Daniel Driscoll
Frederick Andrews -Secretary	George Hickey
James Nicholl -Treasurer	Mary Sullivan
John Picariello	Vincent DeCain

The monthly meetings are held on the second Monday of the month, in accordance with the updated by-laws and the minutes of the meeting are available from the secretary.

Saugus Council On Aging is a perfect example of how effective a Council can be when you have strong leadership and staff cooperation which makes it possible to develop strong community support to mobilize a solid network of volunteers and resources for the development and expansion of needed elders services.

A Federal Project, Senior Community Service Employment Program, staffs the center with personnel: 2 Office Aides, 3 Receptionist, and 1 Custodian.

Three grants have also been received from the State: Formula, Discretionary, and Arts Lottery.

We are presently under the umbrella of the Greater Lynn Senior Service, one of five communities serviced by the Home Care Corporation and Area Agency on Aging. G.L.S.S. was designated our area agency in 1976 by the Executive Office of Elder Affairs. Fred Andrews and Martha Coombs serve on G.L.S.S. boards to represent all Saugus Elders. The primary goal is to help elders remain independent and lead full dignified lives in their own community. There is a projected deficit in the funding of services to elders and this will effect the case management and home care services to the elderly in Saugus.

Federal and State advocacy programs are in place at the center each Wednesday and Thursday when the representatives of the Federal and State government come to work with the seniors.

We continue to work closely with the Friends of Saugus Senior Center and appreciate their cooperation in addressing our special needs at the Center. A Volunteer recognition dinner was held honoring those who gave so freely of their time and talent. A Fashion Show sponsored by Sears was also presented this year and both were hosted by Martha Coombs.

An active Advocacy Committee was established this year and is chaired by Daniel Driscoll. Senior identification cards are available at the Center. The Minor Home Repair Program was conducted in 1988 as part of a consortium at the Northeast Regional Vocational School.

The elderly population is the fastest growing population in America and Saugus has 5184 elders and we are meeting the challenges posed by this growth. The Senior Center is aesthetically comfortable and attractive and we continue to encourage socializing in this setting. We are maintaining a continuity of familiar programs; Outreach, Health Talks and Daily Activities. All this helps to enhance the quality of life in the community by encouraging participation and independence among the Senior population. We strongly urge your continued support of the Council On Aging in its highly successful efforts to provide essential programs and services to its ever increasing numbers of elders in the 10.75 sq. miles of Saugus.

The staff serving the Seniors consists of a Director:

2 Outreach Workers	2 Office Aides
3 Van Drivers	1 Custodian
4 Meals on Wheels Drivers	3 Receptionists

The Total Operating Budget 1988

Town	\$31,252.00
Grants(State)	16,354.00
Fed.Sen. Emp.	24,394.00
Friends	<u>17,156.29</u>
	\$89,156.29

Summary of the annual statistics of programs and services administered by Saugus Senior Center.

Arts & Crafts	650	
Knitting & Crocheting	574	
Chair Caning	124	
Painting	297	
Bowling	1470	
Line Dancing-Wed.	532	
Line Dancing-Friday	1978	
Square Dancing	1210	
Swimming	118	
Walking Group	1395	
Beano	4970	
Bridge	341	
Book Review	61	
Cards	917	
Chess	404	
Choral Group	184	
Whist	1692	
Nursing Bingo	94	
Beano Volunteers	365	
Hearing Test	27	
Blood Pressure	953	
Health Talk	904	
C.P.R.	20	
Cholesterol Testing	43	
Diabetic Testing	19	
Flu Shots	453	
Pneumonia Shots	8	
C.O.A. Meetings	185	
Friends	121	
Men's Club	885	
Steering Comm.	98	
Association Mtg.	1014	
Legal Issues (Outreach)	27	
Student & Government Day	75	
Trips	1501	
Xmas Party	320	
Outreach	270	
Steering Functions	423	
Silvertones	346	
Satellite Office (Laurel)	200	
Tax Assistance	70	
MBTA Passes	85	
Drop-ins	1517	
Telephone Calls-Information	3450	Total Ca
" " -Referral	2700	6150

Attached is the Saugus Annual Statistical Report from Greater Lynn Senior Services.

Total Amount Expended by GLSS on Saugus Residents is \$825,945.16

Ralph L. Santosuosso
Ralph Santosuosso, Chairman

SAUGUS
ANNUAL STATISTICAL REPORT - FY88
Service Dollar Summary

Home Care/Respite/Home Health Services.	\$459,034.90
Community Care Connection	158,293.50
Mental Health	4,157.23
In-Home Companions.	17,698.50
Transportation.	91,232.64
Adult Day Health.	21,679.00
Health Care	33,642.00
Social Day Care	1,058.75
Home Delivered Meals.	46,768.64
Total	\$833,565.16
Contribution by Saugus.	\$ 7,620.00
GLSS Contribution	\$825,945.16

Other Services Provided. (No dollar value assigned):

Protective Services

Companion Services

Ombudsman Services

Health Education

Housing Assistance

Legal Services

Geriatric Alcohol Services

Outreach Services

SAUGUS ANNUAL STATISTICAL REPORT

October 1, 1987 - September 30, 1988

HOME CARE/RESPITE/HOME HEALTH SERVICES

Number of clients served	189
* Dollar value of services	\$367,227.90
* This figure represents 16.1% of the total service budget, as 16.1% of Home Care clients were from Saugus. It does not include cost of case management, supervision, or administration, which is an additional 25%	
	\$ 91,807.00
For a Total of	\$459,034.90

COMMUNITY CARE CONNECTION (This program ended 6/30/88)

Number of clients served	17
* Dollar value of services	\$126,634.80
* This figure represents 12.3% of the total service budget, as 12.3% of Community Care clients were from Saugus. It does not include cost of case management, supervision, or administration, which is an additional 25%	
	\$ 31,658.70
For a Total of	\$158,293.50

PROTECTIVE SERVICES

Average number of clients per month.	0.8
Number of referrals.	9
Number of admissions	0
Number of discharges	1

OUTREACH

Initial Visits	84
Follow-up visits	196
Total visits	280

MENTAL HEALTH

Number of visits	77
Each visit has a dollar value of	\$53.99
(current Medicaid reimbursement rate)	
For a total of	\$4,157.23

GERIATRIC ALCOHOL PROGRAM

Average number of clients per month.	1.5
--	-----

SAUGUS ANNUAL STATISTICAL REPORT
October 1, 1987 - September 30, 1988
Page 2

Number of referrals received	3
Number of new clients served	3
Average monthly A.A. participation	1.5

COMPANION SERVICES

Average number of clients per month.	1.8
Total units of service	85

IN-HOME COMPANIONS (formally Independent Contactors)

Average number of clients per month.	4.1
Total hours of service	2,137.5
(current hourly rate is \$8.28)	
For a total of	\$17,698.50

NURSING HOME OMBUDSMAN PROGRAM

Number of nursing homes visited per month	2.8
Number of resident visits	4,041
Number of complaints resolved	18

TRANSPORTATION

<u>Service</u>	<u>Trips/Year</u>	<u>Roundtrips/Year</u>
Nutrition	9,003	4,501
Dial-A-Ride	1,599	799
Adult Day Health	1,100	550
Social Day Care	68	34
Shopping	0	0
Other	362	181
12,132 rides at a value of \$7.52/ride (current EOE rate).		\$91,232.64

ADULT DAY HEALTH

Average number of participants per month	9.8
Average client days per month	67.9

Total client days 815
(Medicaid reimbursement is \$26.60/day)
For a total value of \$21,679.00

HEALTH EDUCATION

Average number of clients per month 102.8
Total client contacts 2,599

HEALTH CARE

Total home visits. 7
Total nursing clinic visits. 616
Each nursing visit has a dollar value
of \$54 (based on current VNA rates)
For a total of \$33,642.00

HOUSING

Average number of clients served per month 0.8
Total apartments placed 1

SOCIAL DAY PROGRAM

Average number of clients per month. 1.2
Average client days per month 5
Total client days. 60.5
(State Home Care reimbursement rate is \$17.50/day)
For a total value of \$1,058.75

FUEL ASSISTANCE

Saugus provides its own fuel assistance.

SAUGUS ANNUAL STATISTICAL REPORT
October 1, 1987 - September 30, 1988
Page 4

LEGAL SERVICES

New clients 6

HOME DELIVERED MEALS (Regular)

Average number of clients served per month 80.9
Total meals served 15,426
Average number of meals per day. 61.1
* Average per meal cost of \$1.39
For a total of \$21,442.14
* Per meal payment to Saugus schools by GLSS \$.50
Per meal delivery cost \$.89
Total. \$1.39

HOME DELIVERED MEAL (Diet)

Average number of clients served per month 29.8
Total meals served 6,845
Average number of meals per day. 26.8
Average per meal cost of \$3.70
For a total of \$25,326.50

TOTAL VALUE OF GLSS SERVICES \$833,565.16
Saugus Contribution. \$7,620
GLSS Contribution \$825,945.16



TOWN OF SAUGUS
MASSACHUSETTS

~~BRUCE G. NICHOLS~~
INSPECTOR OF WIRES

January 31, 1988

Norman B. Hansen
Town Manager
Town Hall
Saugus, MA

Dear Mr. Hansen:

The following is the Annual Report of the Electrical Inspector for the year of 1988.

INSPECTIONS:

There were five hundred and ten (510) Electrical Permits during the year and over one thousand eight hundred and fifty (1,850) inspections were made at residential dwellings, commercial and industrial properties. This does not include inspections to town buildings.

FEES:

The total fees collected for permits for 1988 were:
Twenty-eight thousand five hundred (\$28,500) dollars.

Respectfully,

Robert Sampson
Electrical Inspector

RS/rs

SAUGUS FAIR HOUSING REPORT - 1988

The objective of the Saugus Fair Housing Committee for 1988 was to establish an organization that would dedicate itself to the purpose of accomplishing the goals of the Saugus Fair Housing Action Program. The Committee is pleased to report that it has developed a full program of activities.

Members of the Fair Housing Committee are: Frederick P. Andrews, Chairman, Tulley Gelimli, Vice Chairman, John Picriello, Jerri Roscetti, Maryanne Burette, Daniel Driscoll, Steve Vadnais, Kathi Leo, Secretary, and John F. Mahoney, Director. The committee meets on a monthly basis, the first Friday of each month at 10:00 a.m. in the Saugus Town Hall. Meetings are duly posted and the public is invited. During the 1988 season, we were fortunate to have excellent Press coverage, particularly by the Saugus Advertiser and Prime Times.

The Fair Housing Committee's prime effort in 1988 was to focus its efforts to the promotion of affordable housing in the Town of Saugus. In response to the many inquiries from various sources regarding the availability of affordable housing, the Office of Community Development and Planning in Saugus has requested the Saugus Affordable Housing Committee to monitor, evaluate and increase the Town's amount of affordable housing.

Since its inception, the Committee has experienced a frustrating problem in developing recognition and awareness by the general public and Town government of its goals as stated in the Action Plan which, incidentally, is considered by the State as being an excellent plan. Thanks to the Press and some members of Town government, we have received some appreciative support.

Mrs. Gerri Rossetti and her committee are diligently working on a brochure that will be distributed to the public. It is mandated by the State that the public be made aware of the functions of the Fair Housing Committee and its responsibility on their behalf. Authority: State Regulation 1963, Chapter 4, Section 613 and Chapter 3, Section 483, 1974. The brochure should be ready for distribution by mid-1989.

The Saugus Fair Housing Committee had a very productive and progressive year. Twelve regular meetings were held. Two special meetings and two meetings with the newly formed Regional Fair Housing Committee (composed of Saugus, Lynn, Revere and Winthrop) were held.

The Saugus Fair Housing Committee discussed the following subjects relevant to the responsibilities of the Committee: At the January 20, 1988 meeting it was unanimously voted not to use the Felton School site for affordable housing but to substitute the Grandview Park site. The reason for the withdrawal of the Felton School site was because of some opposition expressed by the present Board of Selectmen.

Transportation being a concern of the Fair Housing Committee, They are in favor of an MBTA station located on Route 107 to promote better public transportation. They also believe that the Committee should have a direct influence on any new zoning bylaws.

The Committee is of the opinion that they should work through the Master Plan to achieve some of its goals, particularly in the area of Affordable Housing. Mr. Robert Kurtz and Mr. William Carney met with the Committee for the purpose of explaining the possibility of developing Affordable Elderly Housing in Saugus, similar to that

developed in Lynnfield. Their plan is a new concept wherein the development is private rather than State. The committee moved to endorse this plan and take whatever action might be necessary to present it to the proper groups for consideration.

The Committee researched to find out what programs work in other communities and committees regarding Fair Housing and Development.

Many letters have been received from concerned Saugus citizens requesting information on affordable and fair housing. It was determined that there is a definite need for a Fair Housing Committee Clerk. Responsibilities have reached a point whereby it needs a permanent person to handle the growing correspondence and details of the operations of the Committee.

Mr. Peter Manoogian of the Board of Selectmen met with the Committee and expressed his support of the Action Plan and goals of the committee. He also expressed his willingness to serve as Selectman Liaison Officer.

The Fair Housing Committee has researched the following sites for future consideration for possible development: Grand View Park, Houston Avenue, Denver Street (American Legion property), Felton School and Caddy farm.

On July 13, 1988, representatives from the Saugus Fair Housing Committee met with representatives of Winthrop and Revere to share regional approaches to fair housing; to research and create opportunities to utilize regional approaches to fair, affordable housing; to develop a Regional Fair Housing Plan according to regulations mandated by the Massachusetts Committee Against Discrimination.

A second meeting of the organization was held at Heritage Heights in Saugus. This Regional Committee has many positive potentials that will create a better understanding of cooperation and development in the future advancement of Affordable Housing in the respective towns. Revere and Saugus, working together to develop the Caddy Farm, is a prime example.

The Saugus Fair Housing Committee is aware of the broad scope of its responsibilities to the Town of Saugus and its residents. Its priorities for 1989 are to create an awareness to our goals and Action Plan and to the concept that affordable housing strengthens the social and economic base of the community.

Respectfully submitted,

Frederick P. Andrews, Chairman

Saugus Fire Department



1988

ANNUAL REPORT



Saugus Fire Department

120 ESSEX STREET
SAUGUS, MASSACHUSETTS 01906
TEL. (617) 233-0108

CAPTAIN WALTER L. WALDRIP
EXECUTIVE OFFICER

GEORGE W. PARROTT, III
CHIEF OF DEPARTMENT

CAPTAIN CHARLES THOMAS
FIRE PREVENTION BUREAU

January 31, 1989

Norman B. Hansen, Town Manager
Town Hall
Saugus, MA

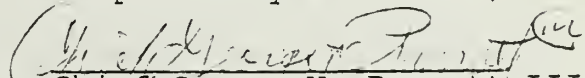
Dear Sir:

I hereby submit the Annual Report of the Saugus Fire Department for the year 1988.

Considerable progress has taken place this year, two new pieces of equipment have replaced the aged and inadequate units that we have struggled with over the past several years. A new Pierce pumper was delivered in early spring and a new Aerial Platform with a height of 95' was delivered in early summer and has been a tremendous boost to our fire fighting capabilities as well as a great boost to morale.

Unfortunately we are still very under staffed and will be requesting four additional men to bolster our fire response crew. Our stations are in need of many minor improvements, and a few major improvements such as the addition to the Essex Street station as previously proposed. Also the replacement of two small doors with one large one at the Central station. The installation of traffic control lights at both stations is also a much needed safety requirement for the safety of men and equipment.

Respectfully submitted,


Chief George W. Parrott, III

Saugus Fire Department

20 ESSEX STREET
SAUGUS, MASSACHUSETTS 01906

January 31, 1989

Norman B. Hansen, Town Manager
Town Hall
Saugus, MA

Re: Annual Report - Fire Department

Thanks to the cooperative efforts of the Town Manager, Board of Selectmen, Finance Committee and Town Meeting Members our apparatus, which was in very poor condition, has been completely replaced with new, state of the art, equipment. All first line apparatus, which consists of two pumpers and one combination aerial platform /pumper are less than three years old. This has not only increased our equipment reliability but also the morale of the firefighters using this new equipment. I wish to take this opportunity to thank all of you who have made this transition possible.

Delivery of our new 1988 Pierce Pumper took place in early spring and has been in service for several months and has proven to be a very reliable and efficient piece of equipment. It carries 500 gallons of water, has a six KW electric generator, ground ladders and numerous other pieces of equipment for fire fighting such as built in foam capabilities 1,000 feet of large diameter hose (4"). This unit is a twin to our Pierce Pumper delivered in 1986.

Our 95' Aerial Platform was delivered in early summer and has been in service for several months also. This unit, in addition to its ladder functions, is equipped with all of the capabilities of our pumpers, with the exceptions of foam capabilities and carries only 300 gallons of water due to the lack of physical space to accommodate a larger tank. It is also equipped with a 6 KW electric generator.

Now that our new apparatus is in service it is my recommendation that our back-up engine, Engine #3, be either rehabilitated or replaced. Due to its condition it is the recommendation of the department mechanic that the unit be replaced, possibly over a five year replacement program. To rehab the unit would cost approximately \$50,000 and would still have a twenty year old power train and pump. (Rehab would be primarily cosmetic, replacing tank and body not the mechanical parts of the unit.)

Both of our fire stations are in need of many minor and a few major improvements. The roofs of both stations should be checked and repaired where needed as water damage has caused considerable damage to the second floor of our Central Station. The crew quarters at Essex Street Station should be expanded, as previously recommended. This would allow for the

addition of and Engine Company to cover the area previously covered by Engine One which, by necessity, was moved to Central Station to accommodate the Aerial Platform at Essex Street since that was the only station that the new platform would fit into.

The two middle doors at the Central Station should be removed and replaced with a single wide door. The present doors were designed for older apparatus dimensions and allow only a few inches of clearance for our new apparatus. The rear floor at this station is in need of repair and is being supported by a make-shift arrangement of remodeling staging equipment.

For the safety of department personnel two dangerous conditions should be eliminated as soon as possible. The first is the installation of a fire detection system, connected to our fire alarm system. The system should comply with state law and consist of heat and smoke detection systems. This system should be installed at both stations, Central and Essex Street. I have been told that the needed monies were appropriated last year but as yet nothing has been done, this should receive first priority this year. The second safety consideration should be the installation of safety traffic lights at both stations. There have been numerous "close calls" and it is only a matter of time before an accident or injury takes place. Serious consideration of this situation would be appreciated.

Manpower has continued to be our most disturbing problem. We are definitely under staffed for a community of our size. We presently run a ten (10) man shift but due to sickness and injury this is very seldom a reality. We presently have a nine man minimum established by contract (this is a very basic requirement) and as previously noted sickness and injury has required the hiring of off duty personnel at times and one half to maintain the nine man minimum. This does not include the replacements due to vacations, holidays and personal days. This shortage of manpower has caused our overtime expenditures to soar over the past year. To attempt to reduce these expenditures we have established a ten man reserve force to cover unforeseen vacancies. Hopefully this will help to reduce our overtime to a reasonable level. Regular personnel will still be required to cover vacations, and holidays but the reserve force will definitely help to reduce our overtime budget. The establishment of the reserves should not be a reason to fail to increase the normal on duty complement that should be on duty. We should be running a working shift of at least twelve men, not ten as is presently the situation. It is my intention to request the added manpower and is reflected in my budget requests for 1989-1990.

The Fire Department has been very active in the area of new building within the community. We review all building plans

and submit our recommendations for fire safety. We monitor the progress of all the buildings under construction and see that adequate water supply is available to properly protect the property under construction. Our fire prevention officers see that all state laws and codes are complied with, such as the installation of smoke detectors for domestic as well as commercial development and the installation of sprinkler systems where required or desired. The business community has been very cooperative in our efforts to have all commercial properties protected with approved sprinkler systems.

Monitoring of all blasting operations within the Town of Saugus has continued and has proved effective in reducing the amounts of complaints received by our citizens. The cost of off duty fire personnel is born by the blaster. The fire person is assigned to monitor and make note of any problems but is not assuming any liability for the blasters responsibilities. The blasters responsibilities are covered by state law.

The new "Right To Know" law has put considerable added responsibilities on this department. Mandatory hazardous training for ALL Town departments is required by this law and due to the fact that I have been designated as Right To Know Coordinator by the Town Manager it has been my responsibility to see that all departments within the town appoint a person to work in conjunction with me to see that all employees receive proper instructions in dealing with hazardous materials within their workplace. The filing of proper documentation data (MSDS Sheets) for each department has taken place and the only remaining task to be accomplished is the appointment and training of the individual departments representative. This is currently under way and should be completed within the next few weeks. Unfortunately this is an on going requirement and must be supervised and revised constantly.

The SARA III program is also in effect and requires the filing of MSDS sheets by all businesses in the town of Saugus that have any recognized hazardous materials in their operation, either used or manufactured. A complete file must be kept and constantly up-dated of these materials and their locations. An evacuation plan must also be approved and on file at this department. As fire chief, I have also been appointed as coordinator of this program and have held numerous meetings to accomplish the requirements of SARA III. An "EMERGENCY RESPONSE TEAM" has been formed and meet as needed to comply with and update the Federal requirements of SARA III.

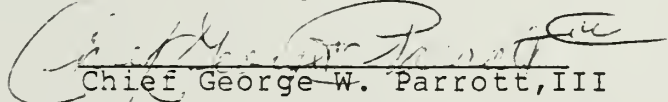
Also contained in this report are individual reports from the Fire Prevention Division and the Arson/Executive Officer. I have also included manpower sheets, company roster and fire incident reports which I hope prove helpful in giving you an

overview of fire department operations. A sheet explaining fire department apparatus and its current condition is also included for your information.

I have attempted, in this report, to give an update on all fire department activities over the past year and express our immediate needs as well as forecast our future needs. One future need that I have not addressed is the need for a third fire station in the Northern Section of Town. Due to our financial situation I am merely making note of the need at this time and should the financial picture change or a government or state grant be possible this should be given serious consideration.

With the cooperation of our Town Manager, Board of Selectmen, Finance Committee and Town Meeting Members we will meet or possibly exceed our projected goals.

Respectfully submitted,


Chief George W. Parrott, III

SAUGUS FIRE DEPARTMENT ROSTER

Executive Officer
Captain Walter Wildrip

Chief of Department - George W. Parrott, III

EXECUTIVE SECRETARY
DONNA LEBLANC

Fire Prevention Officer
Captain Charles Thomas
Lieutenant William O'Malley

Motor Supervisor
Firefighter Raymond Calder

HEADQUARTERS			
Group "A"	Group "B"	Group "C"	Group "D"
Captain Blanchard	A/Capt. Autilio	Capt. MacKenzie	Capt. Newbury
Lieut. MacKenzie	Lieut. Sinclair	Lieut. Johnson	Lieut. Shannon
F.F. Capen	F.F. Nicosia	F.F. Calder	F.F. Shipulski
F.F. Bonquet	F.F. Schultz	F.F. Zelinski	F.F. Deary
F.F. J. McQuaid	F.F. Folino	F.F. Moses	F.F. Fairfield
F.F. Babin	F.F. Shea	F.F. Hansen	F.F. D. McQuaid
Opening...	F.F. McDermott	Opening....	F.F. Springer
		Opening....	
ESSEX STREET			
Lieut. Sullivan	Lieut. Cataldo	A/Lieut. Markowski	Lieut. McNeil
F.F. Amery	F.F. Diotte	F.F. Topel	F.F. Lasquade
F.F. McQueen	F.F. Littlefield	F.F. Valovanie	F.F. Bourque
Dispatchers: #1 Amsden #2 McLaughlin #3 Burke #4 Mariano #5 Drella			

TOWN OF SAUGUS
FIRE DEPARTMENT

DATE: December 1988

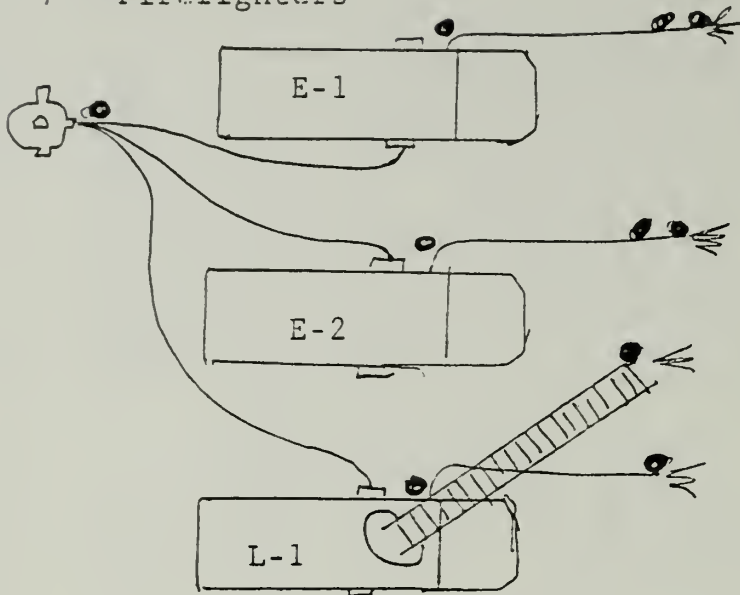
	This Month	Last Month	Same Mo. Last Yr.	Last Yr. to Date	This to Date
1. ALARMS - How Received:	Dec.	Nov.			
Box Alarms	24	33	24	289	302
Telephone Alarms	38	71	70	915	824
Comb. Box & Telephone	-	1	0	1	4
Verbal	2	4	8	55	56
TOTAL ALARMS	113	109	102	1260	1185
2. FIRES:					
Buildings	2	0	4	23	17
Motor Vehicles	9	3	2	91	87
Brush, Rubbish, Dump	29	29	10	347	232
Other Stove, Dryer	2	1	7	43	41
Total Fire Calls	42	33	23	504	377
3. NON-FIRE CALLS:					
Med.Aid Accidents	1	1	2	10	26
Emergencies	22	22	27	276	238
Details	7	9	8	118	87
Mutual Aid	1	3	5	24	26
Chimney or Oil Burner	3	0	3	26	22
False Alarms	14	23	9	87	232
Needless	23	18	25	215	286
Total Non-Fire Alarms:	71	76	79	756	808
4. HOSE & LADDERS USED					
Booster: 5500'	4250'	3000'	108,750'	60900'	
1½" - 1 3/4"	1050'	200'	1250'	13,350'	10550'
2½"	-	-	350'	13,950'	1900'
3" - 4"	900'	-	2500'	3,500'	5150'
Ladders Used	14'	34'	66'	1,258'	551'
Extinguishers	0	0	0	14	5
Jaws Used (Hurst Tool)	0	1	0	1	10
Totals:					

MANPOWER STATUS

10 Man Shift

3 - Officers

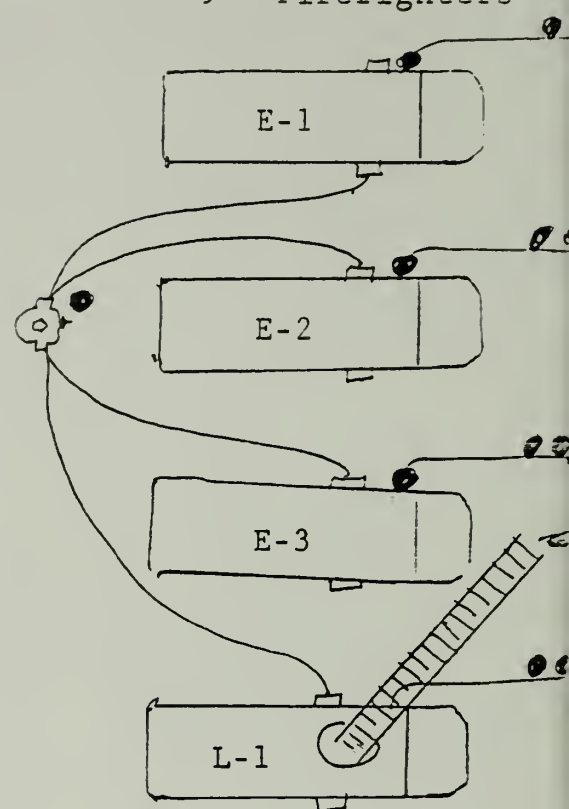
7 - Firefighters



12 Man Shift

3 - Officers

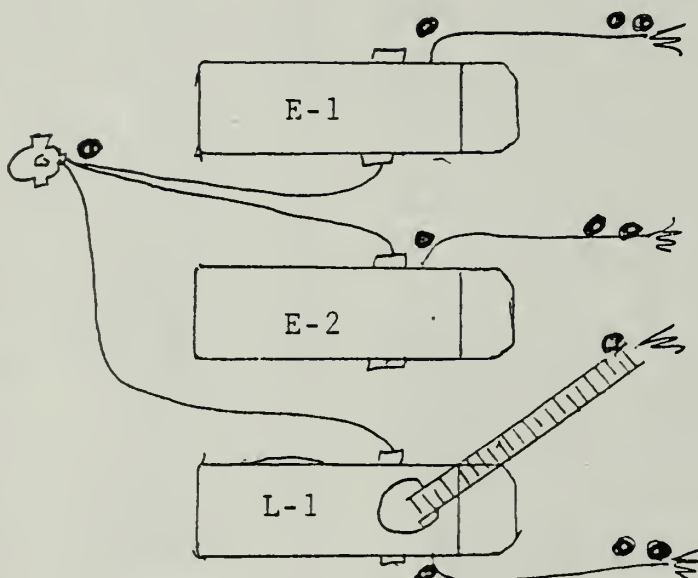
9 - Firefighters



11 Man Shift

3 Officers

8 Firefighters



NOTE

If ground ladders are needed it requires from two to four men per ladder.

Life rescue requires at least two men with SCBA

This leaves four or five men to lay lines and control the fire if the minimums above are used.

The manpower request of four additional firefighters would provide one additional man per shift, a basic minimum.



Saugus Fire Department

120 ESSEX STREET
SAUGUS, MASSACHUSETTS 01906
TEL. (617) 233-0108

CAPTAIN WALTER I. WALDING
EXECUTIVE OFFICER

GEORGE W. PARROTT, III
CHIEF OF DEPARTMENT

CAPTAIN CHARLES THOMAS
FIRE PREVENTION BUREAU

APPARATUS STATUS - DEC. 1988

<u>DESIGNATION</u>	<u>YEAR</u>	<u>MAKE</u>	<u>CAPACITY</u>	<u>CONDITION</u>
Engine #1	1988	Pierce	1250	Excellent. New.
Engine #2	1985	Pierce	1250	Excellent.
Engine #3	1969	Mack	1250	Poor. Needs rehab.
Engine #4	1966	Mack	1250	Poor. Over 23 years old.
95' Aerial	1988	Pierce	95'	Excellent. New.
Squad #1	1975	Pierce	250	Fair. O.K. for details.
Squad #2	1977	Seagrave	250	Fair. O.K. for details.
Mechanic #1	1972	Ford	Pick-up	Fair. Donated by Gibbs Ford, should be replaced.
Car #1	1983	Buick	Sedan	Good. Former lease car.
Car #2	1976	Ford	Sedan	Poor. Thirteen years old.
Car #3	1978	Chevy	Sedan	Poor. Former police car. (Over 100,000 miles, and eleven years old.)

Recommend adding new vehicle to Fire Prevention.

Recommend rehab of Engine #3.

Recommend replacement of Mechanic #1 with new 4 wheel drive unit.
(Unit to be equipped with angle plow.)

"SMOKE DETECTORS SAVE LIVES"

83.



Saugus Fire Department

120 ESSEX STREET
SAUGUS, MASSACHUSETTS 01906
TEL. (617) 233-0108

GEORGE W. PARROTT, III
CHIEF OF DEPARTMENT

CAPTAIN WALTER I. WALDRIP
EXECUTIVE OFFICER

CAPTAIN CHARLES THOMAS
FIRE PREVENTION BUREAU

January 23, '89

To: Chief of Department
From: Captain Walter Waldrip, Executive Officer
Re: Activities Report - 1988

During the year 1988, as your Executive Officer, the following Fire Department functions were supervised:

1. Vacation scheduling for all Personnel.
2. Hydrant testing by Engine Companies.
3. Hydrant Flow Tests conducted with Insurance Underwriters and Real Estate Developers.
4. As Water Supply Officer for this Department constant communications were maintained with the Public Works Department (Water Division) and Engineering Department relative to water main breaks and hydrants out of service and water mains for new sub-divisions.
5. Reviewed construction plans for commercial property relative to fire protection systems.
6. Conducted inspections of Commercial Property during various stages of construction.
7. Conducted inspections of Commercial Property with the Building Inspector.
8. Assisted the Fire Prevention Officer in some of his activities.

"SMOKE DETECTORS SAVE LIVES"

84.



Saugus Fire Department

120 ESSEX STREET
SAUGUS, MASSACHUSETTS 01906
TEL. (617) 233-0108

CAPTAIN WALTER I. WALDRIP
EXECUTIVE OFFICER

CAPTAIN CHARLES THOMAS
FIRE PREVENTION BUREAU

GEORGE W. PARROTT, III
CHIEF OF DEPARTMENT

9. Covered the Fire Prevention Bureau during Captain Thomas's vacation.
10. Covered the Chief's Office during his vacation.
11. Conducted Fire Investigations to determine the the origin and cause of building fires.
12. Corresponded with the Planning Board, Appeals Board, Town Planner, Conservation Board and Board of Selectmen on a monthly basis.

Respectfully submitted;

Walter Waldrip
Captain Walter Waldrip
Executive Officer



Saugus Fire Department

120 ESSEX STREET
SAUGUS, MASSACHUSETTS 01906
TEL. (617) 233-0108

CAPTAIN WALTER I. WALDRIP
EXECUTIVE OFFICER

GEORGE W. PARROTT, III
CHIEF OF DEPARTMENT

CAPTAIN CHARLES THOMAS
FIRE PREVENTION BUREAU

FIRE CAUSES - 1988

ARSON

- 2 - Dwellings
- 3 - Garage & Shed

CARELESS DISPOSAL OF SMOKING MATERIAL

- 3 - Dwellings

ELECTRICAL

- 2 - Dwellings
- 3 - Retail Stores
- 1 - Nursing Home

FOOD ON THE STOVE

- 6 - Dwellings
- 3 - Apartments

MISUSE OF CUTTING TORCHES

- 1 - Auto Repair Shop

UNDETERMINED

- 3 - Dwellings

GREASE ACCUMULATION

- 1 - Restaurant

ELECTRICAL APPLIANCES

- 9 - Dwellings
- 4 - Retail Stores
- 1 - Apartment Buildings

WOOD BURNING STOVES

- 1 - Dwelling

OIL BURNER / GAS HEATERS

- 2 - Dwellings
- 1 - Business

EXPOSURE TO OTHER FIRES

- 2 - Dwellings

MISCELLANEOUS

- 2 - Combustibles too close
to heaters
- 3 - Burning Leaves
- 1 - Candle



Saugus Fire Department

120 ESSEX STREET
SAUGUS, MASSACHUSETTS 01906
TEL. (617) 233-0108

CAPTAIN WALTER I. WALDRIP
EXECUTIVE OFFICER

GEORGE W. PARROTT, III
CHIEF OF DEPARTMENT

CAPTAIN CHARLES THOMAS
FIRE PREVENTION BUREAU

FIRE RELATED INJURIES - 1988

5 - FIREFIGHTERS	(2) Required Hospital Treatment
2 - CIVILIANS	(1) Required Hospital Treatment



GEORGE W. PARROTT, III
CHIEF OF DEPARTMENT

Saugus Fire Department

120 ESSEX STREET
SAUGUS, MASSACHUSETTS 01906
TEL. (617) 233-0108

CAPTAIN WALTER I. WALDRIP
EXECUTIVE OFFICER

CAPTAIN CHARLES THOMAS
FIRE PREVENTION BUREAU

FIRE ANALYSIS - 1988

STRUCTURE FIRES:

		LOSS
One & Two Family Dwellings	31	\$364,700
Apartment Buildings	6	\$ 1,750
Garages & Storage Sheds	3	\$ 15,500
Motel	1	\$ 2,000
Retail Stores	5	\$ 2,650
Repair Garage	1	\$ 3,000
Ice Rink	1	\$ 100
Restaurants	3	\$ 5,100
Nursing Home	1	\$ 100
Salvation Army	2	\$ 10,050
Merchandise Storage	1	\$150,000

Total Loss: \$549,850

"SMOKE DETECTORS SAVE LIVES"

88.

This report is authorized by law Title 28, Section 534, United States Code, and the enactment of the fiscal year 1970, Department of Justice Authorization Bill S. 3131. While you are not required to respond, your cooperation in using this form to report all incidents of arson which become known to your department during the month will assist the FBI in compiling comprehensive, accurate data on a timely basis. Instructions appear on reverse side.

FD-204 (Rev. 1-75)
OMB No. 43-37-0003

1	2	3	4	5	6	7	8
PROPERTY CLASSIFICATION	Offenses Reported Known to Police (Include Unfounded and Attempts)	Unfounded, i.e., False or Baseless Complaints	Number of Actual Offenses (Column 2 Minus Column 3 Include Attempts)	Total Offenses Cleared by Arrest or Exceptional Means (Include Column 6)	Number of Clearances Involving Only Persons Under 18 Years of Age	Offenses Where Structures Uninhabited, Abandoned, or Not Normally in Use	Estimated Value of Property Damage
A. Single Occupancy Residential: Houses, Townhouses, Duplexes, etc.	1		1		1		\$ 10,510
B. Other Residential: Apartments, Tenements, Flats, Hotels, Motels, Inns, Dormitories, Boarding Houses, etc.	11		11				\$ 5,500
C. Storage: Barns, Garages, Warehouses, etc.							\$ 5,000
D. Industrial/Manufacturing							
E. Other Commercial: Stores, Restaurants, Offices, etc.	1		1				
F. Community/Public: Churches, Jails, Schools, Colleges, Hospitals, etc.							
G. All Other Structure: Out Buildings, Monuments, Buildings Under Construction, etc.	4		4		1		\$ 10,510
TOTAL STRUCTURE	29		29				\$ 145,750
H. Motor Vehicles: Automobiles, Trucks, Buses, Motorcycles, etc.; UCR Definition							
I. Other Mobile Property: Trailers, Recreational Vehicles, Airplanes, Boats, etc.							
TOTAL MOBILE	29		29				\$ 145,750
J. TOTAL OTHER Crops, Timber, Fences, Signs, etc.	33		33		1		\$ 156,260
GRAND TOTAL							

Agency Identifier 09262 Month 1988
 Agency SAUGUS State MA.
 Prepared by Captain WALTER WALDRIP
 Chief, Commissioner, Sheriff, or Superintendent

DO NOT WRITE HERE				
Recorded				
Edited				
Entered				
Adjusted				
Corrected				

89



Saugus Fire Department

120 ESSEX STREET
SAUGUS, MASSACHUSETTS 01906
TEL. (617) 233-0108

CAPTAIN WALTER I. WALDRIP
EXECUTIVE OFFICER

GEORGE W. PARROTT, III
CHIEF OF DEPARTMENT

CAPTAIN CHARLES THOMAS
FIRE PREVENTION BUREAU

January 25, '89

To: Chief of Department

From: Captain Thomas

Re: Fire Prevention Annual Report - 1988

The gross receipts for the year 1988 turned in from the Fire Prevention Bureau were Seven Thousand, One Hundred and Fifty-Five dollars (\$7,155).

The following is a list of duties performed by the Fire Prevention Bureau to obtain such monies:

1. Work in conjunction with the Building Inspector on new building construction. (Residential and Commercial)
 - a. All plans must be reviewed and stamped showing proper smoke detector locations.
 - b. Commercial construction requires proper placement of Smoke Detectors, Emergency Lighting, Exit signs and Sprinkler Systems if necessary.
 - c. A follow up site visitation for inspection is required before occupancy permit is issued.
2. To insure that homes are protected with smoke detectors.
 - a. All homes sold or remorgaged must be inspected for proper installation and testing of smoke detectors.
 - b. Numbering of houses inspected as per Town ordinance.
3. A permit to install or alter fuel oil burning equipment must be obtained from Fire Prevention and upon completion an inspection must be complete for compliance with State Law CMR 4.
4. Wood Stoves are inspected for safe installation.

"SMOKE DETECTORS SAVE LIVES"

90.



Saugus Fire Department

120 ESSEX STREET
SAUGUS, MASSACHUSETTS 01906
TEL. (617) 233-0108

CAPTAIN WALTER I. WALDRIP
EXECUTIVE OFFICER

CAPTAIN CHARLES THOMAS
FIRE PREVENTION BUREAU

GEORGE W. PARROTT, III
CHIEF OF DEPARTMENT

Page -2-

5. Underground tank installation or removal require Permits.
 - a. When tanks are removed the surrounding area must be inspected for soil contamination and clean up if necessary.
 - b. A New tank installation must be tested for leaks before it can be installed.
 - c. All Propane tanks installed require a permit and inspection.
 - d. Tar Kettles (Propane) used on roofing jobs require a permit.
 - e. All flammable fluids and gases require permits which are renewed each year. (April)
 - f. Fuel oil and gasoline tank trucks are inspected for compliance with CMR 8.00.
6. Permits are required for all Blasting in Saugus and all complaints relative to are investigated with the necessary action taken.

Fire Prevention is also very industrious throughout the year with other responsibilities in the Fire Protection field:

7. Fire drills were conducted in all Public Schools as required by State Law.
8. Nursing homes were inspected quarterly as required by State Law.
 - a. Proper use of Fire Extinguishers were demonstrated in different business' and nursing homes.
9. Places of Public Assembly were inspected at various times during the year.
10. Gasoline Stations were inspected at various times of the year. Any underground tanks found defective were removed and replaced with new tanks.

"SMOKE DETECTORS SAVE LIVES"

91.



Town of Saugus

TOWN HALL
SAUGUS, MASSACHUSETTS 01906
(617) 233-7111

Vincent Cicolini
HARBORMASTER
SHELLFISH WARDEN

For the period of January 1988 to December 1988, the Harbormaster and Shellfish Warden's Office was disrupted due to the construction of Lobstermen's Landing.

All Financial reports of this Office can be obtained at the Accountant's Office.

As Harbormaster, routine patrols were made along with my Assistant, James McNeil, almost every weekend and some weekdays. We also were called out many nights for different emergencies.

I attended many meetings during the course of the year in regards to the B & M Railroad Bridge, for breakdowns and the closing of the Bridge for repairs.

My Assistant, James McNeil, and I sold Ramp Permits at the Town Landing and issued many Parking Tags for illegally parked vehicles on the Town Landing with no Ramp Permit.

All repair and maintenance work on the Harbormaster's Boat was done by Bill Diotte on his days off, James McNeil and I.

As Shellfish Warden, my Assistant, James McNeil, and I made patrols by boat and by 4 X 4 vehicles to prevent illegal digging. All the Clam Flats in Saugus are closed due to high contamination levels, so constant patrols are necessary.

Respectfully submitted,

Vincent Cicolini
Harbormaster and
Shellfish Warden



TOWN OF SAUGUS
BOARD OF HEALTH
SAUGUS, MASSACHUSETTS

January 1, 1989

Board of Health
Town Hall
Saugus, MA

Gentlemen:

We are pleased to submit to you the Annual Report for Calendar 1988 of the Saugus Board of Health.

The Saugus Board of Health consists of three (3) members: Dr. Edwin B. Faulkner, Chairman, Mr. George A. Smith, Secretary, Dr. Herbert Upton, Health Officer and Mr. Joseph Giancola, Health Agent.

The personnel of the Health Department is organized as follows: Mrs. Virginia Atwood, R.N., Public Health Nurse, Mrs. Eunice P. Maguire, Principal Clerk, Mr. Charles A. Stella, Plumbing and Gas Inspector and Mr. Richard MacDonald, Part-time Food Inspector. In May the Department suffered the loss of Ms. E.P. Maguire by retirement. The position is being ably filled by Ms. R. Sola, through to the present time.

Without exception during 1988, the department's personnel staff did an excellent job in carrying out the important functions of public health in and for the Town of Saugus.

Statistics for 1988, within the Health Department are as follows:

Permits and Licenses issued for 1988	495
Complaints (written)	358
Animals Quarantined	32
Water Samples for Analysis	10
Permits on Site Septage Treatment System	1
Restaurant & Retail Store Inspections	500
Samples of Water for Bathing Areas for Analysis	16
Plumbing Permits	205
Gas Permits	200
Sewer Connections	92

ENVIRONMENTAL HEALTH:

Due to heightened awareness of Town residents, the Board of Health has found it necessary to respond in kind to the needs expressed. Areas of continued attention include the following:

The Commonwealth of Massachusetts has mandated that all restaurants provide a segregated area for smoking and non-smoking; based on figures at seventy-five (75) square feet seating capacity. This is being incorporated into regular inspection protocols, as mandated.

Hazardous and special waste concerns are still a major item on the Health Department agenda. Interface liaison with State and Federal regulatory agencies are continuously in effect to provide current technological and regulatory advancement data to the Town for it's protection and edification!

The Town has a perponderance of Food Service Establishments, which require constant monitoring. The State Sanitary code requires two (2) comprehensive inspections, of receiving processing, preparation, storage, sanitation and serving food or food products annually. Due to demonstrated need, the Board of Health feels a quarterly inspection is more in line with painful reality. Therefore, we feel that assistance of the contractural Part-Time Food Inspector, is a necessary continuing service that must be provided to the Town residents and the transient public!! In this fashion the protection level provided shall be for four (4) times higher than required!!! Hence, the need for a Full-Time Assistant Inspector.

Increased attention to private and commercial property maintenance by owners, need to be continued at a high level. This Department has increased monitoring and implementation of Article II of the State Sanitary Code, Section 15.6 to provide the impetus toward a more esthetically pleasant and healthy environment. This in addition to Town Litter Law Ordinance.

GREENHEAD FLY AND MOSQUITO CONTROL:

In 1988, we found a larger demand from the residents of the Town of Saugus to provide them with more control for greenhead flies. As a result of their requests, I have recommended that we join the Essex County Mosquito Control Greenhead Fly Program and in this way, will obtain the necessary resources to reduce the greenhead fly problem. This had been accomplished and covered under warrant for line item in the departmental budget request.

The Mosquito Control Program will continue as it has in the past, weekly ground spraying will be conducted in each area of the Town where residents have no objection to the spraying program. Residents who have objections must, as in the past, clearly mark their property and their property will not be sprayed. The Department has a licensed applicator and good equipment to continue to serve the Town.

The Essex County Mosquito Control will conduct their Spring Larvae Program and also a salt marsh reconstruction program. This program is designed to eliminate stagnant water pockets within the Saugus marshes, which are in fact, the breeding area for mosquitoes.

INDIVIDUAL SEPTAGE TREATMENT FACILITIES--SEWER PROGRAM:

The Department must continue surveillance relative to this problem until such time that the Town approaches 100% water and wastewater service. The ultimate authority for the realization of the goal rests with the Water and Sewer Commissioners. The enforcement of specific portions of the program shall be retained in this Department, where a perceived or real danger to public health is evident.

The Town must increase its efforts on the upgrading of sewer pumping stations, lift stations, and major transmission lines. Heightened attention must be given in order to comply with State imposed moratorium requirements before any lifting can be considered by the State. The State Department of Environmental Quality Engineering has periodically permitted new sewer entry in gallonage equal to that which has been removed through infiltration corrections. A realistic goal of improving the water quality in ponds, brooks and Saugus River shall open the area, plus the harbor to recreational and shellfish harvesting interest.

PLUMBING AND GAS INSPECTOR:

Mr. Charles A. Stella has provided a continuation of his obvious responsibility. Mr. Stella has been issuing sewer entry permits as approved by the Commissioners, release by the Department of Environmental Quality Engineering or after declaration of septage treatment facility failure by this Department.

RODENT CONTROL:

The Rodent Control Program is an ongoing program whereby the Town of Saugus engages the services of a private contractor, Envirsan Company, to apply rodent control methods in areas requested by the residents. Property owners shall continue to be ultimately responsible for contacting commercial exterminators otherwise.

PUBLIC HEALTH NURSE:

The following is the Annual Report of the Public Health Nurse, assigned to the Health Department.

MANTOUX TESTS:

There were eleven-hundred (1100) such skin tests done in 1988 of which none were positive for Tuberculosis. We had no cases of Tuberculosis in the Town of Saugus this year.

IMMUNIZATION CLINICS:

An immunization program for school children from Kindergarten to Grade 12 was carried on throughout the year for those needing boosters or those who had to start their immunization series in order to bring them up to date in accordance with the Laws of the Massachusetts Department of Public Health. We have nearly 100% immunization in Town which would not be possible without the cooperation of parents, doctors, school nurses and the Health Department.

BLOOD PRESSURE SCREENING:

A continued interest and concern was shown by the Senior Citizens of the Town in 1988, thus making it worthwhile to continue our Blood Pressure Clinics. The clinics are held on the second Tuesday at the Heritage Heights, the first Thursday of the month at the Laurel Towers and the third Monday of the month at the Senior Center. All three clinics had a great attendance.

FLU CLINICS:

The annual Flu Clinics for the elderly, high risks, shut-ins and Nursing Homes were held in October and November. Pneumonia Vaccine was offered to any of the above mentioned persons for a fee of five (5.00) dollars for persons who have never received the pneumonia immunization. There were approximately two-thousand (2,000) persons immunized, forty-six (46) house calls were made to shut-ins for the flu immunization and ten (10) house calls for other reasons.

STATISTICS OF SELECTED INTEREST:

Veneral Diseases Reported	40
Premature Births	6
Dog Bites	28
Other Animal Bites	2

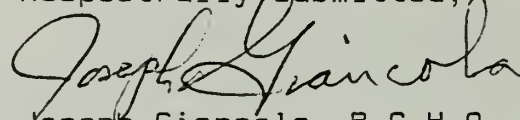
January 1, 1989

Biologics Dispensed	200
Salmonellosis	7
Strep. Throat	17
Chicken Pox	27
Scarlet Fever	6
Campylobacter	3
Hepatitis	1
Meningitis	1
Hemophelius Influenza	1

We have addressed concerns of young people, our elderly and the many householders in Saugus. We have had to bear the responsibility of providing public health protection along the most famous stretch of commercial dining establishments in Massachusetts. Certainly it has been a challenge to provide such public service.

The Saugus Health Department in 1988, has met the challenge and we will continue to do so for the good of Saugus and it's citizens, for as long as the Lord allows!!!

Respectfully submitted,


Joseph Giancola, R.C.H.O.
Health Agent

JG/rs

SAUGUS HISTORICAL COMMISSION

ANNUAL REPORT 1988

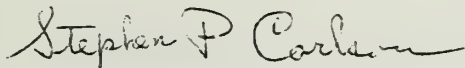
The year 1988 was a successful one for the Commission. Membership remained stabled with the reappointment of members whose terms expired during the year.

During 1988 the Commission reviewed approximately 15 demolition permit applications; this review process has resulted in the photographic documentation for posterity of the structures being demolished. In addition, we have begun documentation of several other structures which appear threatened by future development activity in the town.

The Commission sponsored an article at the 1988 Annual Town Meeting for the appointment of a special committee to review and report on the preservation of town records. We feel that this question must be addressed before valuable records are lost either through neglect or the need to provide space for other purposes.

In our capacity as advisor to the Town on preservation matters, we submitted written testimony to the MDC regarding its proposed acquisition of additional park lands and to the Town's Master Plan Committee.

At the end of the year the Commission approved submission of several articles for the 1989 Town Meeting warrant which would further our statutory objectives. These include a revision to the demolition review bylaw to lengthen the review period from 21 to 30 days and to impose a photographic documentation requirement on an applicant; to obtain funds to allow hiring of a preservation professional to prepare nomination forms for the National Register of Historic Places for a number of properties in Town, including the Old Town Hall, Cliftdale Square, and the East Saugus area; and to provide a more formal role for the Commission in the review of planned work affecting Town-owned buildings more than 50 years old.



Stephen P. Carlson
Chairman

January 30, 1989



Town of Saugus

KASABUSKI ARENA

-

PARCHER FIELD

TO: Town Manager

FROM: James R. Yantosca
Chairman, Board of Governors
Kasabuski Brothers Memorial Arena

DATE: February 1, 1989

SUBJECT: Annual Report - 1988

As of the end of December 1988, gross income is \$362,942.00 and total expenses are \$302,043.02. Net income is \$60,898.98. From this total we must deduct any capitol expenditures which were funded through the newly instituted "Enterprise Account". The only project paid for through this account was the replacement of one of our refrigeration compressors at a cost of \$16,600.00, which left us with a net-net income of \$44,298.98. The income is running above our forecast due to an increase in ice usage, and expenses are running below our forecast due to the fact we are just starting construction of the new office.

We feel as though Calender Year 1988 was a tremendous growth period for the Kasabuski Arena.

The rink has serviced not only the youth of Saugus, but has attracted and serviced a steadily growing variety of social, civic, national and international events; United Way Benefits, U.S.A. and Russian Junior Olympic teams, Chicago and Canadian Junior "A" teams, and full Canadian-Saugus Youth Hockey exchanges.

Public skating hours have been increased from 96 hours during the 1987-88 season, to 317 hours in the 1988-89 season, an increase of 221 hours. Additional public skating hours will be added as the season progresses.

Our Parking Lot Committee has gained additional parking spaces in front of the arena. The committee is currently studying the possibility of adding additional spaces adjacent to the softball field.

A Senior Citizens Skating Party and buffet luncheon, free to all Saugus senior citizens, has been scheduled as part of our ongoing effort to provide a quality facility to as many Saugus organizations as possible.

If you have any questions regarding this report, or any other rink related matter, please do not hesitate in contacting me.



SAUGUS PUBLIC LIBRARY

SAUGUS, MASSACHUSETTS 01906

Tel. 233-0530

Annual Report	1988	
Hours:	64.5 Hours per Week	Monday - Saturday Labor Day - Memorial Day
	50.5 Hours per Week	Monday - Friday Memorial Day - Labor Day
Budget:	FY 1989	
Salaries		\$159,619.00
Books		33,000.00
Operating Expenses		8,390.00
Children's Programming		1,200.00
North of Boston Library Exchange(NOBLE)		15,740.00

Library Programs:

January	Story Hours (attendance 68)
February	The Amazing Fields (attendance 134) Story Hours (attendance 72)
March	*Betty Lehrman (attendance 45) West of the Moon (Attendance 17) Story Hours (attendance 65)
April	Ben Tousley (attendance 60) Story Hours (attendance 62)
May	Story Hours (attendance 72)
June	Evans School Visit (attendance 42) Lynn Hurst School Visit (attendance 68)
July	Children's Video Program (attendance 72) Story Hours (attendance 34)
August	Story Hours (attendance 190) Party to conclude summer reading program (attendance 135)

September	Reception for Donors to the PBS Video Collection (attendance 35)
October	Story Hours (attendance 116)
November	Story Hours (attendance 114) Reception For Saugus School Teachers (attendance 25)
December	Story Hours (attendance 76) Christmas Caroling (attendance 75)

*Sponsored by the Friends of the Saugus Public Library

Adult Circulation:

Fiction	21,788
Nonfiction	15,752
Periodicals	3,302
Records	172
Cassettes	653
Videos	808
Reading Grant	233

Juvenile Circulation:

Fiction	26,558
Nonfiction	10,492
Periodicals	266
Records	157
Cassettes	757
Reading Grant	2,096

Registrations (new):

Adult	609
Juvenile	466

Nonresident Borrowing:

Adult	1,075
Juvenile	402

Library Materials Processed:

Gifts: 109

Memorial Bks. 33

Adult Library 1,820

Juvenile Library 1,201

Overdue Notices Issued:

Adult Library 2,370

Juvenile Library 1,746

Fines Collected: \$4,692.50

Grants Received:

Library Incentive Grant \$12,656.50

FY 88 Municipal Equalization Grant 9,266.77

FY 88 Supplemental State Aid 7,264.00

Of Note:

The Saugus Bank and Trust donated bookmarks to the library

Saugus Credit Union donated book bags to the library.

The Saugus Library present a book review discussion the first Wednesday of each month. October -- June

The library prints a newsletter for teachers & students in the Saugus schools. The newsletter is delivered to the schools.

The library has a substantial collection of large print books.

An Optiscope is available for home use to patrons who have a sight problem. This small and easy to use device enlarges the print of newspapers & books.

Home delivery is available to residents who, because of physical limitations are unable to use the library.

The library does have a handicapped ramp.

The library has passes to the Hammond Castle, Essex Institute, Museum of Science, and Museum of Fine Arts. The Museum of Science and the Museum of Fine Arts passes are funded by the Friends of the Library.

The following helped us purchase 202 PBS videos:

Saugus Credit Union
Saugus Bank and Trust
Saugus Co-Operative Bank
Route 1 Area Business Association
Saugus Lion's Club
Saugus Rotary

Patricia McCarthy left the library after serving as reference librarian for six years. She had a baby girl in September.

Miss Paula Byrne replaced Mrs. McCarthy as reference librarian. Miss Byrne had formerly been with the Somerville Public Library.

Noteworthy Expenditures:

Additional State Aid (1985)

Demco	\$ 316.15
Marshall Landscaping	133.00
Ralph Eldridge	155.35
S. DiPietro	100.00
Delande Supply Co, Inc	322.50
Marshall Landscaping	200.00
Delande Supply	28.89
Waterworks	70.00

Additional State Aid (1987)

Park Press	466.00
North Shore Electrical	326.50

Municipal Equalization Grant (1987)

Arthur Blank & Co. Inc.	1,835.44
A-Copy Inc.	1,198.00
Highsmith	682.39
Baker & Taylor	571.50
Lawyers Cooperative	89.50
Perma Bound	79.36
Macmillan Pub. Co.	70.50
Raintree Pub.	166.74
Thomas Bouregy	59.70
North Shore Telecom	1,997.00
Park Press Inc.	466.00
North Shore Electrical	326.50

Kimball Trust Fund

John D. & Catherine T. MacArthur Foundation	1,165.35
---	----------

Johnson Trust Fund

John D. & Catherine T. MacArthur Foundation	334.65
---	--------

Trustees:

Mr. Kenneth Babb, Chairman

Mrs. Donna Barrett, Secretary

. Mr. Leo Nickole, Treasurer

Ms. Mary McKenzie

Mrs. Patricia Noel

Mr. Dexter Rich

Library Staff:

Mr. Douglas W. Rendell, Director

Mrs. Geneva Tewksbury, Administrative Aide & Cataloger

Miss Paula Byrne, Reference Librarian

Mrs. Anne Wall, Circulation Librarian

Mrs. Anne Landry, Children's Librarian

Mrs. Marlene Hegarty, Technical Services Librarian

Mrs. Susanne McNamara, Technical Services/Children's Room Ass't

Mrs. Rose Desmond, General Assistant/part-time

Mrs. Betty Colarusso, General Assistant/part-time

Mrs. Maria Bakapolus, General Assistant/part-time

Mrs. Dianne Houghton, General Assistant/part-time

Friends of the Library:

Mrs. Jeanette C. Maes, President

Mrs. Nancy Lee Jensen, V. President

Mrs. Joanne Wilker, Recording Secretary

Mrs. Helen Whelan, Corresponding Secretary

Mrs. Anne MacLaughlin, Treasurer/Publicity

Library Volunteers:

Mrs. Sophie Smith

Mrs. Pauline Lemure

Mrs. Betty Sproul

Mrs. Helen Fahey

ANNUAL REPORT

PARKING VIOLATIONS FOR FY 1988

VIOLATIONS BY CODE NUMBERS

Code 1	Restricted street or area-----	673
2	Overtime parking-----	6
3	Parking between 2 A.M. and 6 P.M.-----	none
4	R. wheel over 12' from curb-----	43
5	Within 10' of a hydrant-----	6
6	Within 20' of an intersection-----	42
7	Within 20' of a safety island-----	none
8	At a bus stop-----	7
9	At a taxi stand-----	none
10	Obstructing a driveway-----	13
11	On a sidewalk-----	46
12	In fire lanes-----	653
13	Obstructing fire lanes-----	42
14	Crosswalks-----	21
15	Miscellaneous violations-----	13
16	Handicapped-----	130

Total Violations-----1695

Cash Received:	Parking Tickets	\$24,970.00
	Leasing Companies	608.10
	Registry Holds	<u>10,800.00</u>
		\$36,378.10

Less fees to State	
for Registry Hold	<u>- 2,160.00</u>
	\$34,218.10

Total Cash Received-----\$34,218.10

Total Deposits 55

Total Items 1286

Respectfully Submitted By:

Maggie F. Ragusa

Maggie F. Ragusa

Parking Clerk



Town of Saugus, Massachusetts

PLANNING BOARD

May 1, 1989

TO: All Town Meeting Members

FROM: Ellen Burns, Chairman
SAUGUS PLANNING BOARD

SUBJECT: Annual Report to Town Meeting

Shortly after my election as chairman of the Saugus Planning Board, in January, I made the mistake of reading more closely the State Subdivision Control Law, which governs much of what boards like ours do in local communities throughout the Commonwealth. There, in M.G.L. Ch. 41, §81-C, it says very plainly: "Said planning board shall report annually to ... the annual town meeting ..."

Asking the board clerk at the time for copies of previous reports, I found there had been none during her seven-year tenure, nor have I since been able to find copies of any such reports since the early 1970's!

With no recent precedents to follow, therefore, it becomes easier for the present Saugus Planning Board to draw its own conclusions about what the Town Meeting should hear about present planning activities of the town, and these follow.

I. The Master Plan

That same Subdivision Control Law also states that "a planning board in any ... town ... shall make a master or study plan of such ... town," and of course we now have a Master Plan Committee which was created by Town Meeting, and which hopes to have its recommendations ready by this Fall. This law also states that such a master plan requires only "a majority vote of such planning board" to be effective. Under the contract made with Lozano and White of Cambridge, the new master plan will also include a new zoning by-law to help put into effect any new district or changed uses of land in town. The whole process, of course, will require Planning Board hearings, open to the public, and we urge Town Meeting members to watch the progress of this process which they initiated.

II. Subdivisions

Since Town Meeting last year, the Planning Board has approved and endorsed eight subdivisions in town, all of them residential, ranging in size from one to six lots. Two of them, Valeri Drive, with four new homes, and Eric Drive, with six, near Indian Valley, are in an area

(cont. on p. 2)

109.

already impacted by larger ongoing developments - the Sanders "Woodlands" subdivision, and the Oak Point subdivision. Since some blasting, controlled by the State Fire Marshall's office, under the supervision of the Saugus Fire Department, will be taking place at all these sites, residents of the older neighborhoods nearby are naturally very concerned about how their homes and lives will be affected. Drainage questions also arise, where the topography is hilly. Through its engineering consultant, the Board has attempted to address all these questions with great care.

At some of the larger subdivisions approved in previous years, lot releases, and bond reductions and releases are still coming before the Board as development proceeds. The largest of these, of course, is the Hammersmith subdivision of Harvey Pastan, in the Stevens Pond area, where there will ultimately be over 130 homes.

Awaiting the Board's decision at this moment is the proposal to divide into seven lots what for years has been described as "the most valuable" parcel of undeveloped land on Route 1 - the 40-acre former DiMaura property, abutting the Prankers Pond recreational area. Now owned by the Guttierrez Co., this will henceforth to be known as "Wall Street," with an office building and small shopping center proposed, so far.

III. Site Plan Review

Under a zoning change passed by Town Meeting in October, 1987, the first Site Plan Review hearings were held by the Planning Board early in 1988, after a fee schedule was established by the Board. To date, there have been 18 applications received, which have brought in a total of over \$8,000 in fees to offset Town engineering and clerical expenses. Of the 13 decisions which have been voted to date, only two have been denied. Those pending at the present time include: 1) an enlargement of the Vogue, at 1466 Broadway; 2) a new office building and office supply store on property at 948 Broadway owned by the Wong family of Kowloon; 3) the above-mentioned Eric Drive, where the impact on nearby neighborhoods is obviously on the minds of Board members as they prepare to vote soon; 4) a four-lot subdivision at 17R Water St., already approved under the Subdivision Control Law, where two new houses are proposed; and 5) the proposal of Reliable Rubbish, on Route 107, to make a large addition to an existing building - this hearing is May 18.

Has the new law been successful in "protecting the health, safety, convenience and general welfare of the inhabitants of the Town by providing for a review of plans for uses and structures which may have significant impacts on traffic, municipal and public services and utilities, environmental quality, and community values in Town," as desired by the Town Meeting committee which wrote it and saw it through Town Meeting? As the Board becomes increasingly more familiar with its possibilities, this law seems to become a more effective tool for softening those "significant impacts" on existing neighborhoods. Please don't, however, judge its success by what happened at the new Hilltop combined site on its opening

(cont. on p. 3)

*A Planning Board subcommittee, made up of Janet Leuci and Charles Thomas, are now looking into the feasibility of amending Town Subdivision Rules & Regulations to include greater controls of blasting in Saugus.

110.

days! Internal traffic there is now undergoing changes, and the question about the abandonment of the original restaurant entrance, actually a proposal of the property owners, is now being straightened out legally.

Unfortunately, the Attorney General, on approving our Site Plan Review by-law, did not view it as the "special permit" its creators had considered it, and even the fact that four affirmative votes are needed for approval is now being challenged in court. Until that question is decided by either the State Supreme Court or Appeals Court, town counsel tells us our four vote requirement stands.

One of the two denials by the Board has been taken to Essex Superior Court.

IV. Town Meeting Articles

There are nine zoning articles in this year's Annual Warrant. Only one of them, Article 79, has had a hearing to date; it has received the Board's unanimous endorsement. The other eight will be heard on May 4 and May 18 with the following schedule:

Article 57 - May 18
Article 64 - May 4
Article 69 - May 18
Article 72 - May 18
Article 73 - May 4
Article 74 - May 4
Article 78 - May 18
Article 80 - May 4

Town Meeting members are encouraged to attend these hearings, to familiarize themselves with what is proposed as early as possible.

Respectfully submitted,

Ellen Burns

Ellen Burns, Chairman
SAUGUS PLANNING BOARD
for
Anthony Cogliano
Janet Leuci
Frank Perry
Charles Thomas

copies: Town Manager
Board of Selectmen
EOCD - Division of Community Services

///.

January 17, 1989

Mr. Norman Hansen
211 Saugus Town Hall
180 Central Street
Saugus, MA 01906

Dear Mr. Hansen:

In response to your letter of January 9, 1989, the Saugus Playground Commission has prepared the following annual report for the year 1988:

It continued to be a success for the Playground Commission. Saugus saw improved parks and the environment that both children and adults found as a result.

Major accomplishments of the Commission for 1988 were:

1. The completion of the new soccer field at the Anna Parker Playground.
2. Continued work on the combination basketball, tennis, street hockey facility at the Anna Parker Playground.
3. The start of the installation of a new tot lot at Stackpole Field (to be completed in the summer of '89).
4. The construction of new baseball dugouts at the Veterans Memorial Playground.
5. The construction of new baseball dugouts at the Oaklandvale Playground (in conjunction with the Saugus National Little League Association).
6. The completion of a new playground at the Golden Hills site (with the cooperation of the Golden Hills Association and the Office of Community Development).
7. The continuation of a maintenance/rehabilitation program consisting of painting, fencing and re-fencing, landscaping, tree pruning, tilling of baseball/softball diamonds, etc.
8. The addition of a member of the Playground Commission to the Board of Governors to the Kasabowski Arena.
9. A successful and enjoyable summer program including the concert series at the Saugus Iron Works and Founder's Day Celebration, and 4th of July celebration at Bucchieri Park.

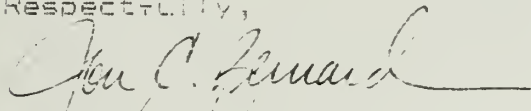
Each of the aforementioned helps to build a community proud of its parks, playgrounds, and recreational facilities. The Commission has established a necessary rapport with various athletic organizations, the School Department, the

Department of Public Works, and the citizens of the Town all of which are responsible for its success.

Finally, a comment: the Playground Commission saw the resignations of two of its members: Mr. Chris Ciampa and Mr. Robert Spelta. As a result, this annual report has been prepared by present chairman Jon Bernard and Mr. Ciampa and Mr. Spelta, the serving members for 1988.

Thank you for your attention and continued cooperation.

Respectfully,

A handwritten signature in cursive script, appearing to read "Jon C. Bernard".

Jon C. Bernard,
Chairman, Saugus Playground Commission

SAUGUS POLICE DEPARTMENT

ANNUAL TOWN REPORT

(1 9 8 8)

BY CHIEF DONALD M. PETERS



DONALD M. PETERS
CHIEF

Office of the
Department of Police
Town of Saugus, Massachusetts

SAUGUS POLICE DEPARTMENT

(1988) ANNUAL TOWN REPORT

AS CHIEF OF POLICE FOR THE TOWN OF SAUGUS, I HEREBY SUBMIT MY ELEVENTH ANNUAL REPORT OF THE DEPARTMENT'S ACTIVITIES FOR THE YEAR 1988.

POLICE ROSTER

CHIEF

DONALD M. PETERS

CAPTAIN-EXEC. OFFICER

MARTIN J. MAILLET

LIEUTENANTS

CORNELIUS S. MEEHAN

EDWARD J. FELIX

RICHARD A. MURPHY

SERGEANTS

JAMES J. CHAMPOUX

JAMES J. MACKAY

STEPHEN HARPER

KEMPTON SHIPMAN

NORMAN C. STANTON

GEORGE O. HART

NICHOLAS J. HARTT

ARTHUR P. COOK

ANNUAL TOWN REPORT

PATROLMEN

RICHARD S. MONICO
BRUCE WALLACE
PETER CICOLINI JR.
RALPH F. NASUTI
ALBERT W. DIOTTE JR.
WALTER V. KELLEY JR.
WILLIAM N. LEBLANC
THOMAS M. MURRAY
GEORGE NAVISKAS
JAMES H. MAGILL
MICHAEL C. MORELLI
FRANCIS E. GILL
DANA J. BATES
ANDREW S. EVLOG
CHARLES C. CARROLL
ALFRED S. HARRIS
STEPHEN D. SWEZEY
MICHAEL T. ANNESE
HOWARD M. WHEELER

FRANK J. PANTALONE
HERBERT S. COLLIBEE
JAMES H. MOLLOY
STEVEN D. FOSTER
JOHN A. DIMENTE
WILLIAM M. STUFFLE JR.
RONALD W. WITTEN
ALAN R. ERICKSON
GARY E. MANSFIELD
JOHN F. COBURN
DAVID J. PUTNAM
JOCELYN L. KOUNTZE
JOHN S. BUCHANAN
PAUL R. BENNETT
RICHARD A. PRESCOTT
KEVIN J. NICHOLS
ANDREW C. COULE
TIMONTHY S. FAWCETT
MICHAEL F. MCGRATH

ANNUAL TOWN REPORT

RESERVE OFFICERS

PATRICK CARDALISCO

PAUL ESDRA

RALPH MEINHOLO

JOHN NAGLIERI

STEVEN RING

JUDITH HIGGINS

THOMAS LIMA

DIANE COWAN

DENNIS DIMAIO

CHRISTOPHER PEATRIDGE

POLICE CLERKS

SANDRA ST. CLAIR

ELAINE MCLELLAN

POLICE MATRONS

ROSE SWEEZEY

PEARL THOMAS

ANNUAL TOWN REPORT

IN ADDITION TO THE ABOVE PERSONNEL, THERE ARE 25 AUXILIARY OFFICERS;
18 SCHOOL CROSSING GUARDS; 25 SPECIAL OFFICERS LOCATED AT VARIOUS PRIVATE
ESTABLISHMENTS.

SICK LEAVE

SICK LEAVE FOR THE YEAR 1988 AMOUNTED TO: 554
SERVICE CONNECTED DISABILITY: 1,604

SICK LEAVE CHART

YEAR	1984	1985	1986	1987	1988
NO. OFFICERS	51	51	50	50	51
SICK LEAVE	669	511	527	548	554
SERV. CONN. INJ.	1118	741	873	931	1,604
FUNERAL LEAVE	36	34	14	27	28
TRAINING	9	208	288	226	486
OTHER LEAVE	59	72	55	68	129
TOTAL	1942	1617	1807	1850	2,851

ANNUAL TOWN REPORTARREST

DURING THE YEAR 1988 THE SAUGUS POLICE DEPARTMENT MADE 850 ARREST FOR VARIOUS CRIMES AND OFFENSES. POLICE OFFICERS OF THIS DEPARTMENT EITHER INVESTIGATED OR MADE ARREST FOR THE FOLLOWING CATEGORIES.

CRIMINAL HOMICIDE-----	1
FORCIBLE RAPE-----	1
ROBBERY-----	20
ASSAULT-----	111
BURGLARY-----	314
LARCENY-----	1,132
MOTOR VEH. THEFT-----	440
MOTOR VEH. RECV.-----	460
PROPERTY DAMAGE-----	868
ACCIDENTS-----	1,304
DISTURBANCES-----	1,656
PROWLERS-----	3
BOMB THREAT-----	5
SEX OFFENSES-----	28
SUICIDE-----	3
PERSONS ARRESTED-----	850
PROTECTIVE CUSTODY-----	279
ALL OTHERS-----	8,790
TOTAL CALLS FOR YEAR----	16,265

ANNUAL TOWN REPORTSUPPLEMENTAL DUTIES

PARKING TAGS ISSUED-----1695

SUMMONS SERVED-----230

VALUE PROP. STOLEN

VALUE PROPERTY RECV.

DISPOSITION COURT CASES

COURT COST-----12,525

ARRESTED FOR OTHER AUTH.---299

CONTINUED W/O FINDING-----157

DISMISSED-----125

FILED-----14

FINED-----278

HELD FOR GRAND JURY-----0

PROBATION-----45

SUSPENDED SENTENCE-----51

SENTENCED TO H/C-----43

SENTENCED TO STATE PRISON----0

CASP PROGRAM-----34

SENTENCED TO Y.S.B.-----9

TOTAL-----1055

ANNUAL TOWN REPORTBUDGET

DURING THE YEAR 1988 I HAVE ISSUED 262 LICENSES TO CARRY; 43 FIREARM IDENTIFICATION CARDS; DEALER LICENSES; FOR A TOTAL OF \$3040.00.

I ALSO RECEIVED THE AMOUNT OF \$5,367.00 FROM INSURANCE COMPANIES, LAWYERS, ECT. FOR COPIES OF ACCIDENT AND POLICE REPORTS; \$259.00 FOR THE SALE OF PHOTOS; \$34,218.00 WAS COLLECTED FROM PARKING TICKETS; \$101,676.00 WAS COLLECTED FROM LYNN DISTRICT COURT AS THE RESULT OF FINES PAID BY DEFENDANTS;

FIREARMS-----	\$3,040.00
INSURANCE COPIES-----	\$5,367.00
PHOTOS-----	\$259.00
PARKING TICKETS-----	\$34,218.00
COURT FINES-----	\$101,676.94
SPEC. DETAILS-----	\$41,550.55
(7% SERVICE CHARGE)	
TOTAL-----	\$186,111.49

ANNUAL TOWN REPORT

THE SAUGUS POLICE DEPARTMENT SHOULD HAVE A COMPLIMENT OF 57
POLICE OFFICERS,

44 PATROLMEN, 8 SERGEANTS, 3 LIEUTENANTS, 1 CAPTAIN AND 1 CHIEF.
AT THE PRESENT TIME THE POLICE DEPARTMENT IS NINE PATROLMEN SHORT, WE HAVE
FOUR OFFICERS ON LONG TIME SICK OR INJURED LEAVE. TWO PATROLMEN ARE AT THE
POLICE ACADEMY, AND THREE VACANCIES EXIST, ONE BECAUSE OF A RECENT RESIG-
NATION, AND TWO OTHER VACANCIES WE ARE UNABLE TO FILL AT THIS TIME BECAUSE
WE ARE WAITING FOR A LIST FROM THE DEPARTMENT OF PERSONNEL ADMINISTRATION.

ANNUAL TOWN REPORTBEREAU OF CRIMINAL INVESTIGATION (BCI)

THE BEREAU OF CRIMINAL INVESTIGATION (B C I) IS ASSIGNED TO HANDLE THE MORE TECHNICAL OR SERIOUS CRIMINAL CASES, WHICH ARE AS FOLLOWS, GRAND LARCENIES, FORGERIES, UTTERINGS, MURDER, SUICIDES, BACK GROUND INVESTIGATIONS, BREAKING AND ENTERING CASES, VANDELISM OF TOWN PROPERTIES, RAPE CASES, DISCREET BACKGROUND INVESTIGATIONS FOR FEDERAL, STATE AUTHORITIES DRUGS ETC.

ANNOYING PHONE CALLS-----	15
CREDIT CARD VIOLATIONS-----	17
BREAKING&ENTERING (RESIDENTIAL)-----	42
" " " " (COMMERCIAL)-----	21
LARCENIES-----	115
LARCENY OF MOTOR VEHICLES-----	13
ROBBERY (ARMED&UNARMED)-----	12
KIDNAPPING-----	2
ASSAULT&BATTERY (SIMPLE)-----	5
ASSAULT&BATTERY (DANG/WEAPON)-----	7
RECEIVING STOLEN PROPERTY-----	8
DRUG VIOLATIONS--INCLUDES PHONY SCRIPTS, SEARCH WARRANTS,& SURVEILLANCES-----	47
THREATS-----	4
WEAPONS VIOLATIONS-----	5

ANNUAL TOWN REPORT

CONT. FROM P.9)

SEX OFFENSES (INDECENT EXPOSURES)----	17
" " (RAPES)-----	2
SUICIDE-----	3
ATTEMPTED SUICIDE-----	3
MURDER-----	1
ATTEMPTED MURDER-----	3
REPORTED DEATHS-----	9
BACKGROUND CHECKS-----	58
ARSON AND ATTEMPTS-----	4
MALICIOUS DEST. TO PROPERTY-----	21
INSURANCE FRAUDS-----	2
TOTAL CASES INVESTIGATED-----	436
CASES CLOSED BY SUMMONS, ARREST, ARREST WARRANTS, RESTITUTION OR OTHER ACCEPTABLE MEANS-----	292

THE ABOVE REPORT DOES NOT REFLECT THE AMOUNT OF CASES REPORTED TO THE POLICE DEPARTMENT, BUT ONLY THE ONES IN WHICH THE BUREAU OF CRIMINAL INVESTIGATIONS BECAME INVOLVED.

IN ADDITION TO THE CASES REFLECTED IN THIS REPORT THE (B.C. I.) SUPPLIES THE PATROL FORCE WITH SUPPORTING SERVICES SUCH AS NUMEROUS CONVEYANCES TO THE STATE CHEMISTRY, BALLISTICS, ARSON, FOOD AND DRUG & IDENTIFICATION LABORATORIES FOR EVIDENCE ANALYSIS, PHOTOGRAPHING OF ACCIDENT AND CRIME SCENES AND THEN COMPARING THOSE PRINTS WITH THOSE OF POSSIBLE SUSPECTS AND PHOTOGRAPHING AND FINGERPRINTING ARRESTED PERSONS.

ANNUAL TOWN REPORT

(CONT. FROM P.10)

IN 1987 THE BUREAU OF CRIMINAL INVESTIGATION (B.C.I.) INVESTIGATED 346 CASES AND HAD POSITIVE RESULTS IN 237 OF THOSE CASES. IN 1988 THE (B.C.I.) INVESTIGATED 436 CASES WITH POSITIVE RESULTS IN 292. THIS SHOWS AN ADDITIONAL 90 CASES INVESTIGATED WITH 55 ADDITIONAL CASES SOLVED OVER 1987.

DRUG VIOLATIONS HAVE INCREASED IN 1988 OVER 1987. THESE REFLECT ONLY CASES THAT B.C.I. HAS ACTUALLY WORKED ON. THERE WERE MANY MORE DRUG DEALING AND USAGE CASES THAT CAME TO OUR ATTENTION THROUGH THE HOT-LINE, ANONYMOUS LETTERS AND CONFIDENTIAL INFORMANTS. UNFORTUNALTY, BECAUSE OF THE WORK LOAD AND EXCESSIVE AMOUNT OF TIME THAT MOST DRUG INVESTIGATIONS TAKE, MOST OF THEM RECEIVED LITTLE OR NO INVESTIGATION TIME.

THE B.C.I. UNIT OPERATED AT 50% STAFFING DURING MOST OF 1988. ONE INSPECTOR WAS ABSENT ABOUT EIGHT MONTHS RECOVERING FROM A HEART ATTACK WHILE ANOTHER WAS ABSENT FOR THREE MONTHS RECOVERING FROM SURGERY TO AN ANKLE.

MANY CRIMES BEING COMMITTED IN SAUGUS ARE STILL NOT RECEIVING SUFFICIENT INVESTIGATORY TIME BECAUSE OF LACK OF PERSONNEL.

ANNUAL TOWN REPORTGRAPH OF REPORTS & FINES

YEAR	1984	1985	1986	1987	1988
FINES	\$76,835.00	\$100,564.00	119,604.00	118,171.00	
COMPLAINTS RECEIVED	18,530	17,937	17,662	17,509	16,265
SUMMONS SERVED	638	359	274	349	230
PARKING TAGGS ISSUED	3,777	3,615	1,905	2,564	1,695

(NOTE)

YOU WILL NOTICE THERE HAS BEEN A DECREASE IN PARKING TICKETS AND SUMMONSES. FOR THE PAST SEVERAL YEARS THE COURTS HAVE BEEN MAILING OUT SUMMONSES RATHER THAN HAVE THE INDIVIDUAL DEPARTMENTS ISSUE THEM, THIS ALLOWS MORE TIME FOR THE OFFICER TO CONCENTRATE ON OTHER PENDING MATTERS.

PARKING TICKETS HAVE LIKEWISE DECREASED FROM THE 1985 FIGURE THIS IS DUE TO THE TOWN AMENDING ITS RULES AND REGULATIONS TO ALLOW THE RESIDENCE TO PARK BETWEEN THE HOURS OF 2AM - 6AM DURING THE WINTER MONTHS.

YOURS TRULY,

Donald M. Peters

DONALD M. PETERS

CHIEF OF POLICE



DONALD M. PETERS
CHIEF

Office of the
Department of Police
Town of Saugus, Massachusetts

ANNUAL TRAFFIC REPORT (1988)

MARTIN J. MAILLET, CAPTAIN-EXEC. OFFICER

THE TOTAL FIGURES INDICATED IN THIS REPORT DO NOT REFLECT ANY MOTOR VEHICLE ACCIDENT OR CITATIONS THAT HAVE BEEN INVESTIGATED BY THE STATE POLICE, NOR DOES IT REFLECT ANY MOTOR VEHICLE ACCIDENT THAT IS NOT REQUIRED BY LAW TO BE REPORTED TO THE POLICE DEPARTMENT

RESPECTFULLY,

Martin J. Maillet
MARTIN J. MAILLET

CAPTAIN-EXECUTIVE OFFICER

TOTAL ACCIDENTS REPORTED

1988.....2435

TOTAL ACCIDENTS INVESTIGATED

BY SAUGUS POLICE DEPARTMENT.....721

ACCIDENTS REPORTED BY MONTH:

JANUARY	224
FEBRUARY	183
MARCH	227
APRIL	198
MAY	208
JUNE	198
JULY	227
AUGUST	173
SEPTEMBER	191
OCTOBER	208
NOVEMBER	208
DECEMBER	190
TOTAL.....	2435

ACCIDENTS INVESTIGATED BY THE
SAUGUS POLICE DEPARTMENT

JANUARY	65
FEBRUARY	50
MARCH	71
APRIL	66
MAY	54
JUNE	41
JULY	72
AUGUST	43
SEPTEMBER	53
OCTOBER	68
NOVEMBER	74
DECEMBER	64
TOTAL.....	721

FATAL MOTOR VEHICLE ACCIDENTS.....0

PROPERTY DAMAGE ACCIDENTS:

JANUARY	224
FEBRUARY	183
MARCH	232
APRIL	208
MAY	215
JUNE	199
JULY	229
AUGUST	175
SEPTEMBER	164
OCTOBER	140
NOVEMBER	214
DECEMBER	192
<hr/>	
TOTAL.....	2375

PERSONAL INJURY ACCIDENTS

JANUARY	29
FEBRUARY	27
MARCH	42
APRIL	35
MAY	48
JUNE	47
JULY	42
AUGUST	29
SEPTEMBER	40
OCTOBER	38
NOVEMBER	35
DECEMBER	50
<hr/>	
TOTAL.....	462

PERSONS INJURED IN MOTOR VEHICLE
ACCIDENTS:

JANUARY.....	38
FEBRUARY	36
MARCH	47
APRIL	62
JUNE	55
JULY	47
AUGUST ..	36
SEPTEMBER	50
OCTOBER	42
NOVEMBER	43
DECEMBER	55
<hr/>	
TOTAL.....	553

TOTAL BICYCLE ACCIDENTS FOR 1988:
 TOTAL PEDESTRIAN ACCIDENTS FOR 1988:
 TOTAL RESIDENT OPERATORS FOR 1988:
 TOTAL NON-RESIDENT OPERATORS FOR 1988:

8
 17
 1663
 2699

DAYS OF THE WEEK ACCIDENTS OCCURRED

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
JANUARY	25	38	35	33	26	38	29
FEBRUARY	20	19	19	21	32	43	28
MARCH	18	25	36	33	23	55	36
APRIL	17	18	21	25	30	39	48
MAY	27	27	33	28	29	31	33
JUNE	13	33	25	25	34	41	29
JULY	27	19	30	33	37	42	39
AUGUST	15	25	21	39	25	24	24
SEPTEMBER	27	15	32	30	29	40	41
OCTOBER	23	27	29	22	20	29	35
NOVEMBER	26	27	37	31	29	30	27
DECEMBER	18	18	27	21	38	28	40
TOTALS	256	291	343	341	352	440	409

(THERE WERE THREE (3) ACCIDENTS REPORTS FILED THAT DID NOT INDICATE THE DAY OF THE WEEK ON WHICH THE ACCIDENT OCCURRED).

TIME OF DAY ACCIDENTS REPORTED

12:00 A.M.	-	1:00 A.M.	26
1:00 A.M.	-	2:00 A.M.	34
2:00 A.M.	-	3:00 A.M.	20
3:00 A.M.	-	4:00 A.M.	11
4:00 A.M.	-	5:00 A.M.	7
5:00 A.M.	-	6:00 A.M.	12
6:00 A.M.	-	7:00 A.M.	36
7:00 A.M.	-	8:00 A.M.	94
8:00 A.M.	-	9:00 A.M.	78
9:00 A.M.	-	10:00 A.M.	68
10:00 A.M.	-	11:00 A.M.	72
11:00 A.M.	-	12:00 P.M.	118
12:00 P.M.	-	1:00 P.M.	122
1:00 P.M.	-	2:00 P.M.	114
2:00 P.M.	-	3:00 P.M.	132
3:00 P.M.	-	4:00 P.M.	146
4:00 P.M.	-	5:00 P.M.	147
5:00 P.M.	-	6:00 P.M.	167
6:00 P.M.	-	7:00 P.M.	95
7:00 P.M.	-	8:00 P.M.	120
8:00 P.M.	-	9:00 P.M.	98
9:00 P.M.	-	10:00 P.M.	84
10:00 P.M.	-	11:00 P.M.	66
11:00 P.M.	-	12:00 MIDNIGHT	42
NO TIME LISTED			354
TOTAL.....			2435

AGES OF OPERATORS INVOLVED

16 - 19	YEARS.....	444
20 - 24	YEARS.....	450
25 - 35	YEARS.....	543
36 - 44	YEARS.....	362
45 - 54	YEARS.....	242
55 - 64	YEARS.....	172
65 - 74	YEARS.....	168
75 YEARS OR OLDER.....		52

TOTAL	2433
-------------	------

ACCIDENT LOCATIONS

U.S. ROUTE 1.....	550
U.S. ROUTE 107.....	72
U.S. ROUTE 99.....	30
MAIN ST.....	170
LINCOLN AVE.....	160
WALNUT ST.....	225
ESSEX ST.....	135
CENTRAL ST.....	105
WINTER ST.....	25
HAMILTON ST.....	35
WATER ST.....	23
BALLARD ST.....	36
SAVILLE ST.....	16



TOWN OF SAUGUS

PUBLIC WORKS DEPT.

TOWN HALL

SAUGUS, MASSACHUSETTS 01906

TEL. 233-7004

ANNUAL REPORT 1988

Submitted by Joseph Attubato, Director *J.A.*

This Department is comprised of the following divisions:

ADMINISTRATION	ENGINEERING
BUILDING MAINTENANCE	WATER
ELECTRICAL MAINTENANCE	SEWER
FORESTRY & PARKS	MOTOR VEHICLE MAINTENANCE
HIGHWAY	

ADMINISTRATION:

This department has the responsibility of making out the payroll of all of Public Works. Take care of all citizens complaints and coordinate them with the Public Works Yard, which also includes snow plowing and sanding operations. Taking care of all the water and sewer billing. There are now 7,900 accounts and with the outside meter program the Town now has 7,200 outside readers. The bills are sent out semi-annual. There is constantly homeowners, condos and apartmentowners selling and these bills have to always be updated and transfers made to new owners. The billing is now on a new computer system which will hopefully speed up billing. This office is responsible of getting bills paid from different line items also from the capital improvement budgets and as well as from the School Dept. This office is staffed with two full time people, Bea Cronin and Joan Hynes , and one part time person, Cheryl Lancaster.

BUILDING MAINTENANCE:

This department is responsible for maintaining 13 public buildings and 8 school buildings:

Town Hall - Electrical work that was done included new wiring for the installation of the new computer and also new P.A. system for the upstairs auditorium. New ballasts were replaced in various rooms. There was carpentry work done in the downstairs hallway, replacing tiles on the floor, also storm windows were done over and painted. There was remodeling of the Building Department room, old safe move out, etc. There was also a new oil burner installed in the boiler. So far it has kept Town Hall warm during the winter months.

American Legion Building - Minor carpentry work on doors, windows. Also electrical work was done on the blower motor and a handicap door bell was installed.

D.A.V. - Minor carpentry work on roof and doors. Also electrical work - handicap door bell.

Ratigan House - There was only security on this building and making sure heat was on all during the winter months. The reason is there was minimum maintenance was that the building may be demolished.

Main Library - A new oil burner was installed in the boiler and so far there has not been any break down in the heating system. We are in the process of making the inside handicap accessible.

Police Station - Blow motor was rebuilt by electrical department, this is used for heating second floor of police station. Also minor electrical work done throughout station and the carpenters remodeled rooms for the officers that were needed.

Main Fire Station - There were minor electrical work done as well as carpentry work.

Essex St. Fire Station - Minor carpentry work was done, windows, etc.

Pump Station - Plumbing work of minor nature was done in pump room.

Stackpole Field - Press box was worked on due to vandalism, also more seats were replaced.

Stocker Club House - Windows, doors, plumbing, electrical work had been done. This building now houses Pop Warner Football and soccer league equipment, etc.

Public Works - Minor electrical work done, bay doors, etc.

Senior Center - There has been electrical, carpentry work, done here. Doors, lighting, etc.

Veterans Memorial School - There were minor leaks repaired, also the passageway corridor between the main building and the new wing, the roof was completely done over, it was leaking badly. There was minor carpentry work done as well as plumbing and electrical work.

Saugus High School - Skylights were repaired, railings on stairways were installed where needed. There were sump pumps installed in the boiler room. Also plumbing was done throughout the school.

Lynnhurst School - Outside painting and trim was done. Cracks were sealed in rooms that were needed.

Oaklandvale School - New doors were installed and windows caulked. This building has now all new doors. There was minor electrical work done.

Ballard School - Rooms in basement were done over, painted and carpentry work done. There was minor electrical work done, ballasts, etc.

Waybright School - This building had many rooms painted inside, windows were replaced. There are just a few windows to be replaced in this building.

Evans School - There were many lights done over in the rooms. Fence work done in front of building was also done.

Jr. High School - Many broken windows were replaced. Also many leaks were sealed on the roof. This roof on this building should be looked at for possibly having a contractor do the whole roof. The roof on this building is the worst of all the buildings. There was also electrical work done, mainly in the portables.

Administration Building - There was much electrical work done in all rooms, as well as carpentry work done in all rooms, as well as carpentry work. This was because of the sprinkler system bursting on the top floor. Many rooms were flooded because of this.

FORESTRY :

This department is staffed by two people, Mr. Vatcher (foreman) and Mr. Wendell his assistant. Many trees were pruned in all parts of Saugus. There were 25 cut by contractors with the assistance of Town help. There were 30 trees cut by the Town as well as 50 stumps were removed. Twenty - five trees were planted and also 300 trees were trimmed. This department also assists different departments when needed such as water, sewer and highway.

PARKS:

This department is staffed by 3 people. They are responsible for maintaining over 200 acres of parks. They co-ordinate with the school dept. for activities such as baseball, football, softball, soccer. This dept. also co-ordinates with Pop Warner football, Little League baseball, Softball Association, and Soccer Leagues. The fields have to be cut, trimmed, loam were needed, lining of different fields for track events, install goal posts where needed, and make repairs on playground equipment.

ENGINEERING:

This is headed by Mr. Randazzo and one part time person, Ralph DiFonzo. Mr. Roy resigned after many years of service. A professional engineer has been hired for contractual services only, Mr. Jim Sotiros. He has been called by Public Works once so far. He will be mainly used for the Planning Board and Conservation Committee. Mr. Randazzo deserves much credit this year. He assisted in the Rehabilitation of Saugus Center, and also the water installation from Winter St. through Saugus to Lynnhurst to Walnut St. A little over 2,400 of water main. He also assists in co-ordinating problems at the sewer station. This year the department completed the following:

1. Updating and maintaining the assessors' plan of the Town.
2. Updating the zoning maps.
3. Supply information to surveyors concerning street lines and lots.
4. General engineering inquiries.
5. Reproduction of plans.
6. Prepare a graphic picture of zoning article changes.
7. Supply information and location of sewer & water services.
8. Supervised & monitored water main installation from Kenwood & Winter to Winter & Central from Central & Winter to Mt. Ridgeway from Mt. Hope & Magnolia to Magnolia & Walnut to Fairmount to Walnut. Also Jasper & Central to Jasper to Pearson St. Also Trull Circle, Ernest St. and Charlotte Rd.
9. Supervised and monitored resurfacing program on Prankers Rd. Summer St, Milano Dr., Columbus Ave., Hurd Ave., Johnson Rd., Highland Ave., Biscayne Ave., Seagirt Ave., Milano Dr.
10. Monitored Shute Brook sewer interceptor line.
11. Assist Town Planner.
12. Worked with Handicap representative Carl Tedder.

HIGHWAY:

This department takes care of all signs that are requested by the Police Dept., Fire Dept., School Dept., and the Board of Selectmen. Painting crosswalks, triangles, and center lines throughout the Town. Fill potholes, sweep the streets which was done by our own personel. Co-ordinate the cleaning of catch basins with the contractor, there are over 3000 to clean. There were 14 sidewalks repaired. Repaired over a dozen sewer and catch basin covers that collapsed. This department is responsible for filling over 100 sand barrels and keeping them filled during the winter months and picked up during the spring. This dept. is also responsible for sanding & plowing operations. There are 160 miles of road to be maintained. Also culverts were cleaned where needed.

SEWER DEPARTMENT:

This department is down from 14 men to 3 men. The sewer foreman is Mr. Bourgeois. Nearly 160 miles of sewer main to maintain. Over 1 million gallons of infiltration was removed with help from Mr. Bourgeois who worked with Eastern Pipe, from behind the high school and near the Palace. This dept. also maintains 6 sewer sub-stations and the main station in East Saugus. There is constant repair to the sub-stations. The newest station on Park Street is 1 year old. The rest are between 20 - 30 years old. Another problem that has plagued this department is Saugus Ave. There were between 20-30 leaks in the sewer pipes this past year alone. Something should be done once and for all so that the Town will not have to maintain this problem. The main station still has not been accepted due to pumps that are not functioning properly. There is still a very serious problem with the grease in the wet wells. the Town has been allowed to truck over the grease to the Lynn Treatment Plant, but every time we get ready to ship it they have a breakdown in their digester system. Hopefully they will correct their problems so that the Town can begin hauling the grease. This past year sewer lines that had a flow problem were flushed, mainly Jewett St., Bristow St., Davis Ct., Pamela Rd. This department was also involved with brook cleaning program which took place at Spring Lane, part of Hawkes Brook, Fiske Brook, part of Bennett Ave Brook.

WATER DEPARTMENT:

The water foreman is Mr. Serino with input from General Foreman, Mr. Parks who co-ordinates all departments. This dept. is down to 4 men. There is approximately 165 miles of water mains to maintain, with about 10-12 miles of calcimine pipe, which was installed at the turn of the century. These old mains are constantly breaking. However, this past year of 1988, all of Winter St through Saugus Center to the Iron Works and on Main St. to Summer St. was replaced from calcimine to ductile, hopefully this will remove the problem of the old mains constantly breaking. This major job was done by a contractor with Town Engineering supervision. Again there were between 30 - 40 breaks this past year which also includes water service. There are now 970 hydrants to be serviced, as of this report there are less than 10 out of service. There are 7,900 water users with nearly 7,100 outside readers. Water meters are being read much better and faster with true readings. I hope the administration will continue to appropriate money to complete the program. Then possibly read year around and have money coming in to pay expenses like any other utility company. Water samples are taken every week and taken over to the laboratory in Somerville and tested by the M.W.R.A. This past year our sampling was too high, the coliform count exceeding the D.E.Q.E. standards on April 5, 1988. It had to be advertised in the paper that testing shown a high coliform count. Further testing of that week showed water was back to normal. Possibly the reason for a high count was that

there was a water break in the area of East Saugus. Something like that will cause roiling and a high count. This department has constant demands on it, from noisy water meters, broken meters to water service leaks and water main breaks. Location of water services for contractors, homeowners, etc. This year a leaking detecting program was done in conjunction with the M.W.R.A. There were 40 leaks discovered, some as high as 70,000 GPD. The large breaks have been repaired with a savings of over 200,000 gals a day. In the spring of 1989 hopefully the rest of the leaks will be taken care of, possibly 28. This past summer there were many complaints of low water pressure in Traveler Rd. area of Golden Hills. Also Wamesit in the Baker Hill area and Indian Rock. They are all in the high areas of the water system. To solve this would take money for larger pipes and possibly a pump in the area of Golden Hills. Hopefully, if funding is available some work can be done in these areas.

MOTOR VEHICLE MAINTENANCE:

This department is responsible for repair of vehicles such as trucks, front-end loaders, tires, fan belts, etc. Minor body work. There are 2 men in this department. They also do major work such as clutches, axles, rear ends, transmissions, etc. .

In summary, 1988 was a good year. The Shute Brook Interceptor was completed after ten years, it is now being used and so far no problems. This will be a big asset to the Town. The reconstruction of Saugus Center was also completed. After a little confusion the job finally was finished and the Center does look much better, with curbing, sidewalks. There were many broken sidewalks repaired and sewer and catch basin structures repaired. Hopefully 1989 will be another successful year.



Town of Saugus
TOWN HALL
SAUGUS, MASSACHUSETTS 01906

PURCHASING DEPT.
233-7573

PURCHASING - 1988 ANNUAL REPORT

CONSTRUCTION:	12 BIDS/QUOTES ISSUED	
	8 CONTRACTS/AWARDS	= \$1,229,523 +/-
SUPPLIES, EQUIPMENT:	28 BIDS/QUOTES ISSUED	
	25 CONTRACTS/AWARDS	= \$ 413,071 +/-
SERVICES:	4 BIDS/QUOTES ISSUED	
	2 CONTRACTS/AWARDS	= \$1,773,073
CONTRACTS RENEWED:	4 FUEL CONTRACTS	= \$ 294,624 +/-
ITEMS SOLD:	1 USED LADDER TRUCK	= \$ 5,259
PURCHASE ORDERS APPROVED: 1,781		
MEETINGS:	7 - MASS. ASSOCIATION OF PUBLIC PURCHASING AGENTS	
	6 - NORTH SHORE PURCHASING COLLABORATIVE	
	2 - PRE-BID CONFERENCES	
	15 - CONTRACTORS/DEPARTMENT HEADS	

REPORTS ISSUED:

FOUR QUARTERLY REPORTS TO MASS. COMMISSION AGAINST
DISCRIMINATION

ONE ANNUAL REPORT TO MASS. DEPARTMENT OF REVENUE
(IDENTIFICATION NUMBERS OF CONTRACTORS)

CONSTRUCTION SITES CHECKED FOR MINORITY WORKERS:
SEPTEMBER THRU DECEMBER - ONCE PER WEEK

MINORITY EXPENDITURES (New and on-going Contracts issued thru this office
and Purchase Orders approved):

TOWN PAID TO CONTRACTORS	= \$7,016,027
CONTRACTORS PAID TO MINORITIES	= \$ 743,335 +/-
PURCHASE ORDERS APPROVED	= \$ 940,627
PURCHASE ORDERS TO MINORITIES	= \$ 20,691

MINORITY EXPENDITURE: = 2%

MARCIA ROLLI
ASST. PURCHASING AGENT

1988 BIDS

CONTRACT	DEPARTMENT	AWARDED TO	CONTRACT VALUE
CARPETING	SCHOOL	EASTERN FLOORING	1,950
DESKS & CHAIRS	SCHOOL	CREATIVE INTERIORS	2,758
HIGHWAY MATERIALS	PUBLIC WORKS	VARIOUS	UNKNOWN
COLLECT HOUSE. HAZARD. WASTE	HEALTH	REJECTED	0
WATER MATERIALS	PUBLIC WORKS	VARIOUS	UNKNOWN
DRAIN MATERIALS	PUBLIC WORKS	VARIOUS	UNKNOWN
EXT. PAINTING BUILDINGS	SCHOOL	JOSEPH'S PAINTING	20,550
STREET LINE PAINTING	PUBLIC WORKS	MARKINGS INC.	13,636 +/-
HOUS. HAZARD. WASTE - REBID	HEALTH	CLEAN HARBORS	8,000
FALL ATHLETIC EQUIPMENT	SCHOOL	VARIOUS	16,936 +/-
PAVING	PUBLIC WORKS	TRIMOUNT BITUMINOUS	450,000 +/-
OFFICE SUPPLIES	ALL	L. E. MURAN	50% OFF LIST
WATER MAINS - CENTRAL ST.	PUBLIC WORKS	J. D'AMICO	720,901
TRUCK	PUBLIC WORKS	C.U.E.S.	65,927
TRASH PICKUP	MANAGER	SAUGUS DISPOSAL	1,765,073
TELEPHONE SYSTEM	LIBRARY	NORTH SHORE TELECOMM.	1,997
EXT. PAINTING BUILDINGS	LIBRARY	B & P PAINTING	4,160
REPAIR OF GUTTERS	LIBRARY	REJECTED - OVER BUDGET	0
ROOFING MATERIALS	PUBLIC WORKS	NOT AWARDED TO DATE	0
ROAD SALT	PUBLIC WORKS	INTERNATIONAL SALT	30,000 +/-
CRUISERS	POLICE	NATICK FORD	52,300
DRAPES	SCHOOL	SULLIVAN CURTAIN	1,650
SIDEWALKS	PUBLIC WORKS	NOT AWARDED TO DATE	0
ART & GENERAL SUPPLIES	SCHOOL	VARIOUS	62,800 +/-
SCIENCE SUPPLIES	SCHOOL	VARIOUS VENDORS	UNKNOWN
MILK, BREAD, ICE CREAM, CHIPS	SCHOOL	VARIOUS VENDORS	99,473 +/-
CASH REGISTER	COLL/TREAS	BUDGET SCALE & REGISTER	1,988
PHOTOCOPIER	COLL/TREAS	ESSEX OFFICE SUPPLIES	1,907
BOILER/BURNERS	PUBLIC WORKS	POSTPONED UNTIL SPRING	0
PHOTOCOPIER	ENGINEERING	B. L. MAKEPEACE	4,325
LAWNMOWERS	CEMETERY	MAESTRANZE BROTHERS	810
CHOLESTEROL MACHINE	HEALTH	LOWELL MEDICAL INSTRUMENT	4,350
PROJECTION PANELS	SCHOOL	BRETLIN SUPPLY	5,760
CUSTODIAL SUPPLIES	SCHOOL	VARIOUS	13,500 +/-
SAND	PUBLIC WORKS	NEWBURY TRUCKING	21,000 +/-
TRAFFIC LIGHT	PUBLIC WORKS	NOT AWARDED TO DATE	0
DOORS	SCHOOL	N. E. SCHOOL SERVICES	16,329
WORK UNIFORMS	FIRE	NOT AWARDED TO DATE	0
BAND BLOUCES	SCHOOL	NICSINGER UNIFORM	3,025
POLYCARBONATE/LEXAN SHEETS	PUBLIC WORKS	NOT AWARDED TO DATE	0
LIGHT BULBS/BALLASTS	SCHOOL	DELANDES/ESSEX	10,536 +/-
TRUCK	PUBLIC WORKS	SMYLY DODGE	14,026
TECHNICAL ENERGY AUDIT	SCHOOL	NOT AWARDED TO DATE	0
OFFICE SUPPLIES REBID	ALL	JOYCE OFFICE PRODUCTS	46% OFF LIST
GASOLINE - RENEWED	ALL	FIRST PETROLEUM CORP.	73,000 +/-
DIESEL - RENEWED	ALL	FIRST PETROLEUM CORP.	10,443 +/-
#2 BUILDING FUEL - RENEWED	ALL	STADIUM OIL HEAT	67,849 +/-
#4 BUILDING FUEL - RENEWED	ALL	FIRST PETROLEUM CORP.	143,332 +/-

TOTAL: \$3,710,291 +/-

SALE OF FIRE DEPT. LADDER TRUCK TO: E. J. MURPHY

\$5,259

140.

1988 ANNUAL REPORT

TOWN CLERK'S OFFICE

BOARD OF SELECTMEN

ELECTION REGISTRARS

The Town Clerk's Office recorded in the year 1988, the following vital statistics, and show for comparison purposes, the last three years:

	<u>1985</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>
<u>BIRTHS TO RESIDENTS</u>				
Female	125	157	86	88
Male	<u>175</u>	<u>131</u>	<u>119</u>	<u>120</u>
Total Births	300	288	205	208

<u>DEATHS OF RESIDENTS</u>	234	195	223	200
<u>DEATHS (NON-RESIDENTS)</u>	<u>44</u>	<u>37</u>	<u>30</u>	<u>31</u>
Total Deaths	278	232	253	231

MARRIAGE CERTIFICATES ISSUED

	189	210	205	233B
(Licenses not exercised)	5	4	6	5

In all cases involving Non-Residents, the appropriate City or Town Clerk was furnished a copy of the record, with copies of all records forwarded to the Bureau of Vital Statistics of the Department of Public Health in Boston.

The following monies are collected for various licenses and services provided by the Town Clerk's Office.

	<u>1985</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>
Resident Listing	487.00	554.00	312.40	570.00
Marriage Intentions	975.00	920.00	1,000.00	1,165.00
Financing Statements	2,610.75	2,990.00	3,271.00	3,864.00
Financing Discharges	240.00	230.00	300.00	405.00
Bus. Certificates	788.00	921.00	898.00	836.00
Gasoline Storage	1,143.00	1,115.00	1,116.00	1,007.00
Certified Copies	6,927.00	5,280.00	6,181.00	6,196.00
Miscellaneous	277.50	223.00	297.00	206.00
Raffle Permits	100.00	110.00	70.00	120.00
Dog Licenses-Town	4,485.00	4,141.00	3,449.00	3,887.00
Hunting & Fish. (Fees)	307.55	311.15	238.60	308.90
Hunting & Fish. (State)	7,709.80	7,997.15	6,057.35	7,757.15
Totals	<u>26,050.60</u>	<u>24,792.30</u>	<u>23,190.35</u>	<u>26,322.05</u>

141

1988 ANNUAL TOWN REPORT (TOWN CLERK, BOARD OF SELECTMEN, BOARD OF REGISTRARS)

	<u>1985</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>
Liquor Licenses	39,572.50	37,280.00	42,295.00*	102,990.00*
Victualer Lic.	2,887.50	1,887.50	2,350.00*	3,650.00*
Entertainment	780.00	880.00	840.00*	840.00*
Juke Boxes	400.00	300.00	650.00*	450.00*
Sunday Entertainment	2,100.00	2,000.00	3,000.00*	2,700.00*
Auto Dealers	1,900.00	1,475.00	1,750.00*	2,875.00*
Taxi Licenses	38.00	16.00	26.00*	179.00*
Auctioneer	210.00	90.00	120.00*	165.00*
Junk Dealers	50.00	25.00	25.00*	-----*
Golf Range	100.00	200.00	100.00*	100.00*
Storage Trailers	2,850.00	50.00	14,104.00*	4,250.00*
Function Room	250.00	-----	500.00*	-----*
Used Goods	20.00	10.00	20.00*	10.00*
Miscellaneous	25.00	-----	-----*	-----*
Selectmen's Hearings	255.26	16.24	-----	-----
Coin-Op. Amus. Devices	9,000.00	8,100.00	10,880.00	8,500.00
Fortune Telling	2.00	2.00	-----*	4.00*
Theatre	600.00	-----	-----	-----
Roller - Ice Rinks	200.00	100.00	300.00	200.00
Trailer Sales	30.00	10.00	10.00	10.00
Trans. Vendor	-----	-----	25.00	-----
Totals	\$61,150.26	\$52,441.74	\$76,995.00	\$126,923.00

(*) When fee's for various licenses are not collected until after Dec. 31st, it is added to the following years receipts.

In 1988 the Town Clerk's Office conducted the Annual Town Censes. There were three elections during the year: Presidential Primary in March; State Primary in September and the General Election in November.


Marcia R. Wallace
 Town Clerk



TOWN OF SAUGUS
MASSACHUSETTS

DEPARTMENT OF VETERANS SERVICES

Annual Report of the Veterans Agent

Although this is the annual report of the Veterans Agent, it will cover only the time from August 1, 1968 to December 31. This is the period when the undersigned was in charge.

During this time period, Veterans Aid has provided forty six weeks of support to individuals and families. Aid has been for veterans widows and children.

Prescription medicine, health insurance and the like has been provided for needy people who qualified.

If this were prorated over a full year, it would indicate about 100 to 120 weeks of aid.

Respectfully submitted,

Clayton W. Trefry
Clayton W. Trefry

Veterans agent



Town of Saugus
DEPT. OF WEIGHTS & MEASURES
SAUGUS, MASSACHUSETTS 01906

January 31, 1989

Norman B. Hansen
Town Manager
Town Hall
Saugus, MA

Dear Mr. Hansen:

I hereby submit my Annual Town Report for the year 1988.

Salary (Part-Time)	\$5,472.24
Expenses	<u>550.00</u>
	\$6,022.24

<u>SCALES & BALANCES</u>	<u>SEALED</u>	<u>ADJUSTED</u>	<u>NOT SEALED</u>	<u>CONDEMNED</u>
Over 10,000 lbs.	3		1	
1000 to 5000 lbs.	1	1		
100 to 1000 lbs.	22	2	1	
+10 to 100 lbs.	209	61	5	
10 or less	11			1

WEIGHTS:

Avoirdupois	5
Metric	38
Apothecary	47

LIQUID MEASURING DEVICES:

Gasoline & Diesel	169	27	19
Oil & Grease	11		
Kerosene	2		

LINEAR MEASURES:

Yard Sticks	5
-------------	---

AUTOMATIC MEASURING DEVICES:

Taximeter	10	3
Fabric Measuring	2	1

144.

FUEL OIL DELIVERY INSPECTIONS:

Total 11 Violations 4

HAWKERS & PEDDLERS:

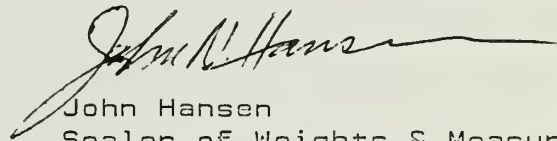
Total 3 Violations 2

PAYMENTS TO TREASURER:

(Sealing and adjusting fees)	\$2,274.70
(Accounts Receivable)	<u>101.00</u>
	\$2,375.70

In addition to my sealing duties, I have made numerous re-weighing of pre-packaged commodities, checked for correct unit pricing and serviced all consumer complaints, including short measure of produce and short measure of gasoline and diesel fuel.

Respectfully submitted,



John Hansen
Sealer of Weights & Measures

JH/rs

TOWN OF SAUGUS
ZONING BOARD OF APPEALS
ANNUAL REPORT
1988

During 1988, the Saugus Board of Appeals received 139 petitions and requests from Saugus property owners.

Hearings on these petitions were held on twelve different dates throughout 1988, with the greatest number of applications, seventeen, processed in June.

The Board continued to meet on the fourth Thursday of each month, except when there was a holiday conflict or the number of petitions received called for extra meetings.

All property was viewed before the hearings, so, that except in rare cases, decisions could be made the same night.

Of the 139 petitions heard in 1988, 132 were new petitions, four were carried over from 1987 and three petitions came before the Board for a six month extension on a previously granted decision.

There were 99 requests to vary town zoning by-law measurement requirements; 21 requests for Special Permits provided for in the zoning by-laws under certain specified conditions; and 13 were for appeals of zoning decisions made by the Town Building Inspector - all held under Ch. 40A of the Massachusetts General Laws.

Of the 99 variance requests received, 16 were allowed to be withdrawn without prejudice; 63 were granted; 20 were denied. Variances granted included 57 allowing setback, rear or sideyard distances, less than required in the by-law; 3 for insufficient frontages; 3 for a six month extension on a previously granted decision.

Making up the 20 denials, were 5 requests to build new structures on lots with insufficient area; 8 frontage variances; and 7 insufficient yards.

Of the 28 requests for Special Permits, 9 were allowed to be withdrawn without prejudice; 10 were granted and 9 were denied. Special Permits granted included 8 expansions of nonconforming structures or uses. (Under state law, such permits may be issued if the Board finds that the proposed nonconformity is not "substantially more detrimental to the neighborhood than the existing nonconformity", in the typical case the addition merely extends a nonconforming sideline to the rear or to a second story.)

Also granted were 3 Special Permits for accessory apartments in a single-family district; 8 business signs. The 6 Special Permits which were denied, were for 3 for the conversion of apartments in a single-family residential district; 3 for signs.

Of the 12 petitions, Appeal against the Building Inspector, 7 were withdrawn, and five were denied.

There were two complaints filed in Superior Court against the Board of Appeals.

- 1] Antoinette Ciampa, owner of land at Piedmont and Naples Avenue, a request for a variance to allow for the construction of an 28' x 52' dwelling on a lot containing 8,780 s.f., where 10,000 s.f. is required. Said request was denied at the 12/21/87 hearing. Case is still pending.

- 2] Angelo & Maria Marchetti, owners of land at 367 Lincoln Avenue, seeking an appeal against the Building Inspector, on his May 2, 1988 order to cease and desist the sale of gasoline fuel and to secure an S-2 Permit from the Board of Selectmen. Said request was denied at the 06/30/88 hearing. Motion for Summary Judgment was allowed by Judge Cauchon in the Land Court on 9/2/88. Order affirms the decision of the Board of Appeals.

SAUGUS BOARD OF APPEALS

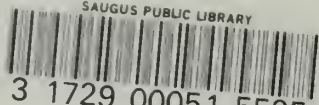
1988 SUMMARY

<u>TYPE OF PETITION</u>	<u>RECEIVED</u>	<u>WITHDRAWN</u>	<u>GRANTED</u>	<u>DENIED</u>	<u>EXTENSIONS</u>	<u>CONTINUED</u>
VARIANCE	99	16	57	20	3	3
SPECIAL PERMITS	28	9	10	9		
APPEALS	12	7	0	5		
	<u>139</u>	<u>32</u>	<u>67</u>	<u>34</u>	<u>3</u>	<u>3</u>

Edward J. Collins 11/31/88

Edward J. Collins, Jr., Chairman
Bruce Banks
George W. Brown
Christie Ciamps
Peter A. Rossetti, Jr.

SAUGUS PUBLIC LIBRARY



3 1729 00051 5525

SAUGUS PUBLIC LIBRARY
295 Central St.
Saugus, MA 01906